

Hawai'i Conference United Church of Christ
Conference Council
November 14, 2015
Hawai'i Conference Office
Tentative Agenda

8:30 Gathering and Bible Study

8:45 Reports from Associations, SCHCC, Missional Teams, Personnel Committee,
Treasurer, Conference Minister

Break

9:30 Action Items:

1. Approval of August 8, 2015, Minutes
2. Appointments to Teams and Committees
 - a. Missional Teams
 - b. Mission Partnership Committee
3. Designation of Clergy Housing Allowances for 2016
4. Approval of Memorandum of Understanding with PROK
5. Personnel Committee Recommendations
 - a. Proposed Amendments to the Sick Leave Policy
 - b. Extension of Term

Break

11:30 Hawaii Conference Foundation Members Meeting

1. Approval of Minutes of August 8, 2015
2. Executive Director's Report

12:00 Lunch & Adjourn

Future Council Meeting Dates: February 6, 2016 and April 2, 2016

ASSOCIATION OF HAWAIIAN EVANGELICAL CHURCHES
CONFERENCE COUNCIL REPORT
October 29, 2015

"Therefore, I urge you brothers, in view of God's mercy, to offer your bodies as living sacrifices, holy and pleasing to God - this is your spiritual act of worship. Do not conform any longer to the pattern of this world, but be transformed by the renewing of your mind. Then you will be able to test and approve what God's will is - his good, pleasing and perfect will." Romans 12:1-2

Greetings to you from the Association of Hawaiian Evangelical Churches in the wonderful name of our Savior Jesus Christ! These Bible verses remind us that we need as individuals and as churches to always be seeking the perfect will of God. This will may not always fit the world's pattern of thought, but with transformed minds, we may break new ground for God's kingdom! AHEC is seeking God's face as we continue to refine our vision.

The last official gathering of AHEC was at the Fall Aha Halawai in Hilo. I am a bit biased, but from the many compliments sent, it was a great time for almost everyone. I wanted to highlight some of the events and business that was done during our Aha on October 1-3, 2015.

- * The Aha O Na Kahu was resurrected on Thursday night and about a dozen Kahu attended. This was a time of worship, food and group interaction. Acting Papa Makua Ken Makuakane led the discussion about Mission Statements and Vision in our churches. It was a lively time!

- * The Business Meeting on Friday officially approved our fiscal year budget, received a report from the Papa Makua Vision Committee and shared a letter requesting Partnership with the historic Women's Board of Missions.

- * We had two guest churches attend with their leaders. Kahus Melveen and Mahina Kaupiko from Miloli'i participated in the entire weekend. The moderator from Imiola Church, Harry Kawai, played music for us on Friday and really livened up the music!

- * Titus Coan Kipuka above Hilo: Sherman Hee, Patrick Hart and Shalan Crysedale did a PowerPoint presentation on a 5000 year old kipuka that has features no other place in the islands has. Patrick is a professor of biology at UHH and Shalan is the local director of The Nature Conservancy. This was a fascinating time that ended with a request for manpower to help protect this unique place. The hope is to weed and fence the area soon.

- * Aha Mele: The Friday night gathering was the highlight of the entire Halawai for many. It was a time of singing and sharing with a level of freedom that has rarely been felt. Lots of laughter and true joy in the Lord marked each group's sharing. One fun thing that really was special was when Kahu Mike Warren led most of the congregation in marching around the church to the tune of "When the Saints Go Marching In". All that energy expended in worship was rewarded when afterwards the Haili Church volunteers surprised the people with a Banana Split Ice Cream party!

Our next major meeting is in February as our Kauai church in Anahola is hosting the Spring Halawai. We are looking forward to gathering together again in unity. We wonder what new surprises God has for us as Hawaiian Churches.

Blessings,
Luna Ho'omalua Kahu Brian Welsh

Future AHEC Meeting Dates:

C&M - BOD	Dec. 11-12 2015
Spring Halawai	Feb. 19-20, 2016
C&M - BOD	Mar. 18-19, 2016
C&M - BOD	May 6-7, 2016
Aha Iki	June 8-9, 2016

OAHU ASSOCIATION OF THE HAWAII CONFERENCE OF THE UNITED CHURCH OF CHRIST

CONFERENCE COUNCIL REPORT

NOVEMBER 14, 2015

“Not neglecting to meet together, as is the habit of some, but encouraging one another, and all the more as you see the Day drawing near.” Hebrews 10:25

There comes a time when it is wise to reflect on the past to better prepare for the future. With this thought in mind the Board of Directors and staff of the Oahu Association have been conducting a review of our current bylaws in order to assure that our written policies are in concert with our current practices and to better streamline our duties and responsibilities. Bylaw revisions are now ready to be reviewed by the clergy and lay leaders of our various congregations. We are on course to have the revised bylaws presented at the spring 2016 Aha Mokupuni for further action.

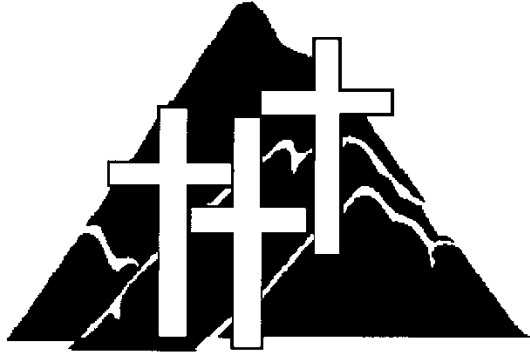
Our Fall Mokupuni was held on October 10 at Pearl City Community Church at the invitation of Rev. Phil Reller and his congregation. We passed a balanced budget of \$36,310 for CY 2016, which reflects the identical totals for the budget of CY 2015. The Association approved two four way covenants: one with Hospice Hawaii and Rev. Pearl Misa-Lau and another with Islands Hospice and Rev. Deborah Ball.

Another highlight of the event was the reception of Tuvalu Fou Church of Hawaii into the United Church of Christ. I highly recommend that you research the island nation of Tuvalu to learn some interesting facts of that island nation and to broaden your knowledge of the effects of global warming on our Pacific islands.

The gathering also paused for a moment of prayer and remembrance for Rev. Akira Shimizu and Rev. Masayoshi Wakai

The Board of Directors adopted a policy of reviewing a chapter of a book that would be of interest to us. We will be starting the review of a new selection (one chapter at every Board meeting beginning at our upcoming gathering). The current book is, *When” Spiritual but Not Religious “is Not Enough: Seeing God in Surprising Places Even the Church* by Rev. Lillian Daniel.

Current members of the Board are: John Stepulis-President, Dawn Young-Vice President, Rev. Jayne Ryan Kuroiwa-Secretary, Darrell Kicker-Treasurer, and the following members at large: Faaitu Faaituala, Rev. Wayne Ibara, Rev. Gloria Imamura, Joan Sakaba, Kachusy Silander, Lori Yamashiro, Martin Zorn, Darrel Itano, and Jonathan Salle.



**‘Aha O Nā Mokupuni ‘O Maui,
Moloka‘i A Me Lāna‘i
2371 W. Vineyard Street
Wailuku, HI 96793–1626**

TO: HCUCC Council
FROM: Tri-Isle Association
DATE: October 27, 2015
SUBJECT: Tri-Isle Association report for November 2015 Council meeting

September opened with the Tri-Isle Association meeting at Kamehameha Schools, Maui on the fifth. After prayer, words of welcome from Conference Minister Rev. Charles Buck and KS, Maui Chaplain Rev. Kalani Wong, and the introduction of special guests, the Rev. Danette Kong was installed as a chaplain for Pacific Health Ministry serving at Maui Memorial Medical Center. By this action, Rev. Kong, who had been granted Privilege of Call at the May meeting, gained ordained ministerial standing in the United Church of Christ. After a recess, those who attended General Synod this summer reported on their experiences.

After lunch, the Rev. Stephen Boyd, UCC Minister for Chaplains and Ministers in Specialized Settings on the Ministerial Excellence, Support and Authorization (MESA) team, presented a program on boundary training for laypersons. This session came at the request of laypersons who observed that much of boundary training is aimed at clergy and asked for opportunities for further training.

Equipping Tomorrow’s Church Leaders (ETCL) continues this winter with Early Hawaiian Christianity, led by Prof. Ron Williams of UH Manoa on January 23 and Hebrew Bible (Old Testament) by the Rev. Dr. Alice Ogden Bellis of Howard University School of Divinity on March 11, 12, and 19, 2016. Also on the calendar is a session on process theology in September and on preaching in January 2017.

The Church and Ministry Committee remains active with work on, among other things, periodic support consultations, licensure renewals, and working with a new Pohnpeian ministry in Waihe‘e. The Executive Committee has begun reviewing the association by-laws for any needed changes. Two suggestions have been made: defining the beginning and end dates for the association year rather than describing it as running from annual meeting to annual meeting, and adding a representative from the Church and Ministry Committee to the Executive Committee.

The next association meeting has been tentatively set for January 30.

Dave Schlicher
President, TIA



State Council of Hawaiian Congregational Churches

c/o Post Office Box 407

Holualoa, Hawaii 96725

Hawaii Conference United Church of Christ

Council Meeting

November 14, 2015

Aloha kakou,

The State Council of Hawaiian Congregational Churches (SCHCC) held its Quarterly Board of Directors Meeting, hosted by Moloka'i Topside Council, October 16-17, 2015. It's been several years since the SCHCC met on Moloka'i, so we were fortunate to have the full Board in attendance, for the 2-days meeting.

Upon arrival into Moloka'i, the group met at the Hoolehua Airport, and began the weekend by visiting Hoolehua Church where we were greeted by members of the Church. The Council members introduced themselves, sang songs and learned about the history of Hoolehua Church as shared by the members, in the Sanctuary, and during breakfast in their new "open air" structure.

The group continued by visiting at the Kalaupapa Lookout. When we arrived, although it was raining lightly, we were able to see the Peninsula. While at the Lookout, Ho'okupu of lei (from the Council members), prayer and song was shared as the rain came down a little bit heavier, thunder sounded from a distance and the fog started rolling in so that we were not able to see the Peninsula anymore. It was an awesome time.

We headed to Kaunakakai, where we visited the kupuna at Na Puuwai Enrichment Center and felt very blessed that we were able to share songs and prayer while there. After visiting with the kupuna, the group met with Billy Akutagawa, the Executive Director of Na Puuwai Hawaiian Health Center, where he shared the history of how the Center began and why. It was interesting and heart-warming to learn about the Health Study that was done on Hawaiians within the Communities on the Island of Moloka'i and how this agency is helping provide health services, so that families can help "take care" of the kupuna so that they don't have to leave the island. This agency also provides training programs, all free of charge. After our meeting at the Health Center, the Council members met at Kalaikamanu Hou Church, for lunch and its Board meeting. Members of Kalaikamanu Hou Church shared the history of the Church and prepared lunch for us.

At the end of the Board meeting on Friday afternoon / evening, the Council members had the good fortune of attending a Production called "Hanau Ke Alii" which talked about the life of Kamehameha the Great, at the Moloka'i High School Gym. The production of the show started in Waimea, Hawaii Island, by Kumu Micah Kamohoalii and his Halau Na Kipu'upu'u.

On Saturday, October 17, 2015, the SCHCC Board finished their business at Kalaiaikamanu Hou. At the end of the meeting, the Council members went to the Kapaakea Cemetery to visit Aunty Stella Iaea's (former Moloka'i representative to SCHCC) grave-site where we again, shared our Ho'okupu of lei, song and prayer. After leaving Aunty Stella's grave-site, we continued to Kaluaaha Church for more history and learning. Mililani Iaea (Aunty Stella's daughter) shared pictures of the early church and shared that Kaluaaha Church is designated a Historical Building and is listed as such on the State Historical Preservation List.

The last stop was at Waialua Church where we continued our meeting with a workshop on available grants through SCHCC, AHEC and others. Although we had a "full" schedule for the 2 days of meeting, we had a productive meeting and more importantly, we had a wonderful time.

Mahalo to the Topside Council hosts, Norman Levi (Hoolehua Church), Uluwehi Sai (Kalaiaikamanu Hou), Mililani Iaea (Kaluaaha Church), and Pat Kikukawa, (Waialua Church) and especially for your church's support.

In His Service,

Boyd Matsuyama
President - SCHCC

Administration Missional Team Hawaii Conference United Church of Christ

October 2015 Report



Including: Charles Buck, Rod Chamberlain, Linn Garcia, Sherman Hee, Iese Tuuao (with David Iha sittin' in), Joanne Nakashima, and Lori Yamashiro

BIG IDEA: Some things take a bit longer to work out . . .

The Administration Missional Team (AMT) had its second meeting of the fiscal year on October 28, 2015 based upon its functions for '15-'16, to coordinate and support:

- roles and expectations of each component of the bylaws . . .
- the Conference annual budget . . . reviews of staff with the Personnel Committee
- options for resolutions . . .
- work of outside consultants . . .

Checking on how well our **by-laws are working**, the team debriefed on the Council Orientation and the long-range planning issue:

- While it would've been good to meet the day before the Council meeting, we made good use of the time we had. We tend to assume people know more than they do. The quiz helped people pay attention.
- Due to schedule, the growth and capacity building next steps have not been drafted yet - but will be for the January Council.
- The same is true for the 3-5 Budget Task Force (look for more info in January).

In reviewing our **Budget and Personnel** issues:

- Due to schedule, the 3-5 Budget Task Force has not been formed yet (look for more info in January).
- The Team approved **recommending to the Council and Trustees proposed amendments to the sick leave policy in the Employee Handbook.**
- The Team approved **recommending to the Council that Richard Kamanu's term as Interim ACM be extended another 6 months through June 30, 2016.**

Although there were no **pending resolutions or legal/audit issues**, there was a recommended Memorandum of Understanding from the newly created Mission Partnership Committee with the Seoul South Presbytery. The Presbytery still needs to review and approve it. **The Team agreed to forward to Council the approval of concept with final vote taken at the 'Aha.**

The team concluded by confirming its next meetings for the '15-'16 Fiscal Year: January 20, and March 16, 2016, at 10:00 a.m. May 4, 2016, at 8:30 a.m. was scheduled in case it is needed.

The Team welcomes the opportunity to provide clarification or details as needed.

Justice and Witness
Report to Conference Council 11-14-15

Recommended actions to the current the Syrian refugee

- Information in the coconut wireless
- Recommended resources to foster discussions and learning
- Recommended individual and congregations to donate to One Great Hour of Sharing designated to Syrian Refugees.
- Inform the congregations on the stand of the UCC stand on the refugees
 - Churches may want to take special offerings to support the work of OGS with the Syrian refugees.

The committee has updated materials that cover Lectionary topics, or Seasons of the Spirit

- Updates to are available at <http://www.hcucc.org/#!lectionary-links/c1jvj> or go to HCucc.org click on resources, choose Justice and Witness and then at the bottom of the list lectionary links
-

Justice and Witness is on Twitter click on search and type UCC Hawaii Justice and click follow for current justice issues, activities and action. Please share with your congregations and younger members. @uccjustice808

LED Workshops proposed roll out

- Full day workshops, holding sessions in Association meetings, being part of the Church leaders event
- Island associations should let the committee know when the projected meetings are to occur and J&W will assess if trainers are available. Currently proposed Maui church leaders meeting and Hawaii Island Mokupuni in the Spring Mokupuni

From Compassion to Justice

The team in the future will be providing reports to Conference Council and in postings on the HCucc website of actions and activities to foster Moving from Compassion to Justice. Otherwise stated as; finding the balance of compassion (charity) with actions to remove the causes (Justice). Both are important and we will provide methods, activities, materials, etc. to support both. Think of it as working in faith to provide current care while taking that faith to the next step the removal of the causes.

Kalaupapa Sunday is scheduled as the last Sunday in January

- Materials on the HCucc web site <http://www.hcucc.org/#!kalaupapa-sunday/c20p1>

The Committee would like to request the approval council of Naomi Hamamura of Kaua'i for membership on the committee.

Suzanne Smith – Team Lead
Justice and Witness Committee

HCUCC
Stewardship Missional Team
April - November 2015

Members of the Stewardship Missional Team:

- Richard Young, Oahu
- Rev. Jayne Ryan Kuroiwa, Oahu
- Diane Meyer, Tri-Isle
- Woody Kita, Hawaii
- Rev. Charles Buck, HCUCC
- Sherman Hee, HCF
- Lori Yamashiro, HCUCC

Activities April - November 2015:

- Christian Investment Grants:
 - Grant request from the Formation Team was approved: “Clergy Communities of Practice”. Following a Massachusetts model providing support and development for clergy. This pilot program targets Oahu ministers and Hawaii Island Licensed Ministers. They meet monthly for 2-3 hours discussing identified topics of interest for their practice. Facilitation is by the Rev. Donald Schmidt and the Rev. Anne Findlay-Chamberlain.
 - A grant request for registration support for the conference’s Youth Camp was not approved; this was referred to the Tri-Isle Association who has funds to support youth activities.
- Henry Opukaha’ia Scholarship:
 - The Rev. Janice Ogoshi was approved for a Regent College summer course, “Aging Matters: Finding Meaning and Purpose in Senior Years”. A final report was received with Rev. Ogoshi who is open to being a future resource presenter at a Ministers or Church Leaders event.
 - A request to cover some licensed ministry participation costs was not approved with suggestion given to approach his church and the Island Association for support.
- Sharing OCWM:
 - Presentations on OCWM were a part of program of the ‘Aha Pae’aina. Stewardship Team members Richard Young and Rev. Jayne Ryan-Kuroiwa presented an ‘Aha Pae’aina session on Photovoltaic options related to stewardship of our environment.
 - The August Friend Issue focused on OCWM.
- Planned Giving:
 - Friends of the Conference outreach is being prepared for the ending of this year. Plan is to reach out to a wider segment in our conference including members in leadership roles.
- Richards Friend Peace Scholarship:
 - Eight scholarships were awarded a total of \$49,000 for the 2015-16 year. Iese Tuuao and Diane Meyer will fill the vacancies on the Committee.
- Missional Tem members
 - Currently recruiting at least one new member to fill a vacancy when Rev. Wesley Elmore moved out of state.

Woody Kita

HAWAII CONFERENCE OF THE UNITED CHURCH OF CHRIST

Balance Sheet

As of 9/30/2015

(In Whole Numbers)

	6/30/2015	9/30/2015	YTD Change
Assets			
Current Assets			
Cash	27,037	56,755	29,718
Investments (Restricted Funds)	1,484,881	1,298,340	(186,541)
Receivables - Foundation	13,561	17,410	3,849
Receivables - Church Health Premiums	35,710	53,588	17,878
Receivables - Associations	6,752	1,782	(4,970)
Receivables - Other	5,720	6,195	475
Prepays	11,711	12,088	377
Total Current Assets	<u>1,585,373</u>	<u>1,446,158</u>	<u>(139,214)</u>
Non Current Assets			
Land	1,100	1,100	0
Total Non Current Assets	<u>1,100</u>	<u>1,100</u>	<u>0</u>
Total Assets	<u><u>1,586,473</u></u>	<u><u>1,447,258</u></u>	<u><u>(139,214)</u></u>
Liabilities and Net Assets			
Liabilities			
Accounts Payable	82,930	66,640	(16,291)
Accrued Liabilities	75,406	74,250	(1,157)
Church Health Premiums Payable	35,764	47,903	12,140
Total Liabilities	<u>194,100</u>	<u>188,792</u>	<u>(5,308)</u>
Net Assets			
	<u>1,392,373</u>	<u>1,258,466</u>	<u>(133,907)</u>
Total Liabilities and Net Assets	<u><u>1,586,473</u></u>	<u><u>1,447,258</u></u>	<u><u>(139,214)</u></u>

HAWAII CONFERENCE OF THE UNITED CHURCH OF CHRIST
Statement of Revenues and Expenditures
From 9/1/2015 Through 9/30/2015
(In Whole Numbers)

		Monthly Actual	Monthly Budget	Variance (M)	YTD Actual	YTD Budget	Variance (Y)	FY 16 Budget	Budget Remaining
Revenue									
New Section									
0	Revenue								
0	Revenue	110,242	115,078	(4,837)	364,545	345,235	19,310	1,555,939	(1,191,394)
	Total Revenue	110,242	115,078	(4,837)	364,545	345,235	19,310	1,555,939	(1,191,394)
	Total New Section	110,242	115,078	(4,837)	364,545	345,235	19,310	1,555,939	(1,191,394)
	Total Revenue	110,242	115,078	(4,837)	364,545	345,235	19,310	1,555,939	(1,191,394)
Expense									
A Administration									
100	Administration - General And Administrative	6,811	9,979	3,168	17,805	29,937	12,132	119,750	101,945
105	Administration - Staff Salary, Taxes & Benefits	74,793	80,211	5,418	215,406	240,632	25,226	962,529	747,123
115	Administration - Mission Coordination	34	1,351	1,317	13,216	4,052	(9,163)	34,510	21,294
120	Administration - Conference Minister Discretionary	234	292	58	388	875	487	3,500	3,112
123	Administration - Partnerships	433	1,192	759	4,907	3,575	(1,332)	14,300	9,393
125	Administration - Staff Travel	3,484	3,269	(215)	10,759	9,808	(952)	39,230	28,471
130	Administration - Church And Ministry	0	293	293	31	878	846	3,510	3,479
140	Administration - Emergency Response Teams	0	208	208	1	625	624	2,500	2,499
199	Administration - Missional Team	0	73	73	27	220	193	880	853
	Total Administration	85,788	96,867	11,079	262,541	290,602	28,061	1,180,709	918,168
B Stewardship									
300	Stewardship - OCWM Recognition	0	42	42	0	125	125	500	500
320	Stewardship - Christian Investment Grants	0	417	417	0	1,250	1,250	5,000	5,000
325	Stewardship - Investment In Ministers	0	417	417	0	1,250	1,250	5,000	5,000
340	Stewardship - Communications	113	2,267	2,154	4,606	6,800	2,194	27,200	22,594
399	Stewardship - Missional Team	46	132	86	135	395	260	1,580	1,445
	Total Stewardship	159	3,273	3,115	4,741	9,820	5,079	39,280	34,539
C Formation									
500	Formation - Pastoral Leadership (Ministerial Supplem...	1,458	1,875	417	4,374	5,625	1,251	22,500	18,126
520	Formation - Church Life And Leadership	404	858	455	(2,190)	2,575	4,765	10,300	12,490
540	Formation - Henry Opukahaia Center	1,215	754	(460)	1,565	2,263	698	9,050	7,485
550	Formation - Youth Ministry	(4,908)	1,250	6,158	(5,291)	3,750	9,041	15,000	20,291
599	Formation - Missional Team	0	240	240	7	720	713	2,880	2,873
	Total Formation	(1,831)	4,978	6,809	(1,535)	14,933	16,468	59,730	61,265
D Justice & Witness									
715	Witness - Hansen's Disease Relief	0	167	167	0	500	500	2,000	2,000
735	Witness - Reconciliation	0	167	167	0	500	500	2,000	2,000
799	Witness - Missional Team	62	185	123	146	555	409	2,220	2,074
	Total Justice & Witness	62	518	456	146	1,555	1,409	6,220	6,074
Z Contribution Pass Throughs									
990	Contribution Pass Throughs	10,000	0	(10,000)	10,000	0	(10,000)	0	(10,000)
991	OCWM Basic Support	11,054	12,500	1,446	21,692	37,500	15,808	150,000	128,308

HAWAII CONFERENCE OF THE UNITED CHURCH OF CHRIST
Statement of Revenues and Expenditures
From 9/1/2015 Through 9/30/2015
(In Whole Numbers)

	Monthly Actual	Monthly Budget	Variance (M)	YTD Actual	YTD Budget	Variance (Y)	FY 16 Budget	Budget Remaining
992								
OCWM Special Support	7,765	417	(7,348)	14,871	1,250	(13,621)	120,000	105,129
Total Contribution Pass Throughs	28,818	12,917	(15,901)	46,563	38,750	(7,813)	270,000	223,437
Total Expense	112,996	118,553	5,557	312,456	355,660	43,204	1,555,939	1,243,483
Excess (Deficit)	(2,754)	(3,475)	721	52,089	(10,425)	62,514	0	52,089

HAWAII CONFERENCE OF THE UNITED CHURCH OF CHRIST

Revenue Analysis

From 9/1/2015 Through 9/30/2015

(In Whole Numbers)

	Monthly Actual	Monthly Budget	Variance (M)	YTD Actual	YTD Budget	Variance (Y)	FY 16 Budget	Budget Remaining
Revenue:								
Income from Funds	1,667	5,838	(4,171)	5,011	17,513	(12,502)	70,050	(65,039)
Events	1,625	1,667	(42)	5,128	5,000	128	70,000	(64,872)
Friends of the Conference	479	2,083	(1,604)	3,216	6,250	(3,034)	25,000	(21,784)
HCF Distribution	61,449	48,572	12,877	145,716	145,717	(1)	582,867	(437,151)
Additional Contribution	0	12,877	(12,877)	38,631	38,630	1	154,522	(115,891)
Medical Premium & Service Fees	351	458	(107)	905	1,375	(470)	5,500	(4,595)
Our Churches Wider Mission	22,107	37,500	(15,393)	47,292	112,500	(65,208)	450,000	(402,708)
Special Offerings	8,357	1,417	6,940	20,692	4,250	16,442	142,000	(121,308)
Mission Memorial Fund	4,167	4,167	0	87,501	12,500	75,001	50,000	37,501
Miscellaneous	10,039	500	9,539	10,452	1,500	8,952	6,000	4,452
Total Revenue:	110,242	115,078	(4,837)	364,545	345,235	19,310	1,555,939	(1,191,394)

**Hawai'i Conference United Church of Christ
Minutes of the Hawai'i Conference Council
Hawai'i Conference Office, Honolulu, Hawai'i
August 8, 2015**

Present: Iese Tuuao (Chair), David Iha (Vice Chair), Daniel Shimomura (Secretary), Linn Garcia (Treasurer), Mary Herbig (Young Adult At-Large), Kristen Young (Young Adult At-Large), Alan Akana (Kaua'i), John Stepulis (O'ahu), David Schlicher (TIA), Brian Welsh (AHEC), Boyd Matsuyama (SCHCC), Rod Chamberlain (Administration), Kimberlee Tong (Formation), Elwood Kita (Stewardship), Suzanne Smith (Justice and Witness), Joanne Nakashima (Personnel), Sherman Hee (HCF), Charles Buck (Conference Minister)

Excused: Harry Kawai

Guests: Roberta Jahrling (HCF Trustee), Herbert M. Richards, Jr. (HCF Trustee)

Staff: Ann Hiyane, Richard Kamanu, Ken Makuakane, Donald Schmidt, Lori Yamashiro

I. Gathering

At 8:30 AM, Chair Iese Tuuao called the meeting to order and led in worship using materials for the Sunday Prayer Worship for the Peaceful Reunification of the Korean Peninsula created by the National Council of Churches in Korea, as part of the commemoration of the 70th anniversary of Korea's liberation.

II. Orientation

The Rev. Tuuao invited members to introduce themselves. Conference Minister Charles Buck reviewed the structure and mission of the Hawai'i Conference. The Rev. Tuuao reviewed two documents: "Top Ten for Good Governing Practices" and "Top 10 Board Behaviors." Treasurer Linn Garcia gave an overview on reading the Conference's financial statements. Rod Chamberlain, Administration Missional Team Chair, reviewed the long range planning that took place over the last year which resulted in focus on two key areas: growing churches and building leadership capacity.

III. Conference Minister's Report

The Rev. Buck reported the following:

1. Conference Staffing
 - a. Diane Weible became Northern California Nevada Conference Minister on June 8.
 - b. Richard Kamanu began as Interim Associate Conference Minister on June 1. His major responsibility will be working with the O'ahu Association.
 - c. Donald Schmidt has added Hawai'i Island Association to his areas of responsibility.
 - d. Although the Council approved funding for a communications staff person, the current arrangement involving writers (primarily Kyle Lovett and Kuulei Funn) working on a contract basis and staff (Lee Henry-Chang) doing layout seems satisfactory. Scott Davis is managing the Conference's Twitter and Facebook

accounts, including a justice feed that replaces the former Justice and Witness newsletter and creation of a new Facebook page.

- e. The search for an associate conference minister will not take place immediately. There will first be consideration of anticipated staffing needs and budget constraints.

2. Current Pastoral Searches: With a number of pastors retiring recently, a number of churches are searching for new pastors.

3. 'Aha Pae`aina Evaluation: A summary was distributed. Complete evaluation results, with all comments, are available upon request.

4. Tuvalu Fou Church: This newest UCC congregation will be formally received into the O`ahu Association tomorrow, August 9, at the church, and on October 10, 2015, at the association's 'Aha Mokupuni.

5. UCC National Setting

- a. General Synod: John Dorhauer was elected General Minister and President and began on August 1. Resolutions adopted are available online.
- b. United Church of Christ Board has sold the building that houses the national offices of the UCC at 700 Prospect Avenue in Cleveland, along with the Radisson Hotel that was owned and managed by Local Church Ministries. The buyer is a management company in Atlanta that will lease back office space to the UCC for the long term.

6. PROK Partnership (Proposed)

- a. A delegation from Hawai`i Conference will visit the General Assembly of the Presbyterian Church of the Republic of Korea and the Gangnam Presbytery next month, September 10-18, 2015. Afterwards, the Mission Partner Committee will propose a Memorandum of Agreement formalizing the mission partnership.
- b. Protestant Churches of East Timor (IPTL): At the PROK General Assembly next month, the General Secretary of IPTL will be present, and this will be an occasion to discuss further the proposed partnership between Hawai`i Conference and the Classis East of the IPTL.

7. Brown Endowment Grant: Hawai`i Conference applied for and was granted \$7,500 for the 2014 Conference Clergy Retreat, Orientation for Clergy new to Hawai`i, and the Tri-Isle Association leadership education program.

8. Justine Petersen: This non-profit organization in St. Louis, Missouri, is an example of impact investing that Hawai`i Conference may wish to emulate. The Rev. Buck and Sherman Hee, Executive Director of the Hawai`i Conference Foundation, visited Justine Petersen in July 2015 to understand better its mission and operations, especially around credit building and loans.

At 11:15 AM, the Conference Council meeting was recessed and the Members Meeting of the Hawai'i Conference Foundation was convened.

III. Hawai'i Conference Foundation Members Meeting

A. Orientation to the Hawai'i Conference Foundation

Mr. Hee reported that Roberta Jahrling and Herbert M. Richards, Jr., were elected as co-chairs of the Board of Trustees for 2015-16.

B. Approval of Minutes

It was moved by Dr. Chamberlain, and seconded,

AC 08-15-01 To approve the April 11, 2015, Minutes of the Hawai'i Conference Foundation Members meeting.

Motion was approved by consensus.

C. Independent Auditor: Selection and Engagement of KMH LLP

It was moved by David Iha, and seconded,

AC 08-15-02 To engage KMH LLP as independent auditor for the Hawai'i Conference Foundation audit for Fiscal Year Ending June 30, 2015.

Motion was approved by consensus.

D. Coan Trust

Attorney Paul Alston has been hired to terminate the lease with the Board of Water Supply. The Foundation formed a partnership with the Hawaii Nature Conservancy to care for and manage a kipuka within the Coan lands.

The Members Meeting was adjourned at 11:30 AM, at which time the Conference Council meeting was reconvened.

V. Action Items

A. Approval of Minutes

1. April 11, 2015 Council Minutes

It was moved by Mr. Iha, and seconded,

AC 08-14-03 To approve the Conference Council Minutes of April 11, 2015, as distributed.

Motion was approved by consensus.

2. 193rd 'Aha Pae'aina Minutes

It was moved by Dr. Chamberlain, and seconded,

AC 08-15-04 To approve the Minutes of the 193rd 'Aha Pae'aina as distributed

Motion was approved by consensus.

3. June 13, 2015 Council Minutes

It was moved by Ms. Garcia, and seconded,

AC 08-15-05 To approve the Conference Council Minutes of June 13, 2015, with the following correction: Change title for Daniel Shimomura to Secretary (from Treasurer).

Motion was approved by consensus.

B. Financial Report of June 2015

Ms. Garcia reviewed the unaudited financial statements as of June 2015.

C. Transfer from Mission Memorial

The Rev. Buck noted that the \$144,000 operating deficit last year and the new, reduced draw rate of 5.5% on investments have created concerns about sufficient cash on hand for operations.

Based on Controller Ann Hiyane's projection of income and expenses for the first six months of the new fiscal year, Conference staff is recommending transfer of \$75,000 from the Mission Memorial Fund, whose current balance is \$561,300. (The Mission Memorial Fund represents lease rents from Craigsides Towers I and II.)

It was moved by Alan Akana, and seconded,

AC 08-15-06 To approve the transfer of \$75,000 from the Mission Memorial Fund.

Motion approved by consensus.

The financial situation will be monitored and a report, including any further recommendations, made at the Council meeting in February 2016.

D. Independent Auditor: Selection and Engagement of KMH LLP

It was moved by Dr. Chamberlain, and seconded,

AC 08-15-07 To engage KMH LLP as independent auditor for the Hawai'i Conference United Church of Christ audit for Fiscal Year Ending June 30, 2015.

Motion was approved by consensus.

E. Mission Partnership Committee Charter and Appointments

On behalf of the Administration Team, Dr. Chamberlain moved,

AC 08-15-08 To approve the Mission Partner Committee Charter, and to appoint as members for 2015-16 Jean Coffman, Jeff Glass, Joanne Nakashima and Jayaprakash Sabbithi.

Motion was approved by consensus.

F. 194th `Aha Pae`aina

It was moved by David Schlicher, and seconded,

AC 08-15-09 To establish the dates of June 10-11, 2016, for the `Aha Makua of the 194th `Aha Pae`aina, to be held at Central Union Church.

Motion was approved by consensus.

VI. Announcements

1. Future Council meeting dates for the Conference Council are November 14, 2015; February 6, 2016; and April 2, 2016.

2. Fall Youth Camp will be held October 4-7, 2015, at Camp Erdman. The Rev. Sarah Jones will be the Camp Director.

3. Missional Team and Committee members will be formally appointed at the next meeting of the Council on November 14, 2015. Chairs are asked to submit names of members to Lori Yamashiro in advance of the meeting.

At 11:55 AM, it was moved by Mr. Iha, and seconded,

AC 08-15-10 To adjourn the Council meeting.

Motion was approved by consensus.

Closing prayer was given by the Rev. Buck.

Respectfully submitted,

Daniel Shimomura, Secretary

Memorandum of Understanding
Between
Seoul South Presbytery (Presbyterian Church in the Republic of Korea)
And
Hawai'i Conference of the United Church of Christ
[DATE]

Since 1983, the Presbyterian Church in the Republic of Korea (PROK) and the United Church of Christ in the United States of America (UCC-USA) have been partners in mission. Among the various ways that this international partnership has been lived out is the establishment of partnerships between presbyteries and conferences, respectively, of the two denominations.

After initial overtures and mutual visits in 2015, the Seoul South Presbytery of the PROK and the Hawai'i Conference of the United Church of Christ now establish this Ecumenical Mission Partnership as a continued and further expression of the PROK/UCC-USA mission partnership.

Among the purposes of this Ecumenical Mission Partnership is to make a common witness to the "one Lord, one faith, one baptism, one God" (Ephesians 4:5), and to live out more fully the prayer of Jesus "that all may be one" (John 17:21).

In this Ecumenical Mission Partnership, both partners will pledge, as they are able and willing, to:

- Learning about one another, including one another's history, mission, social context and theological commitments;
- Encouraging congregations to seek out, establish and maintain sister church relationships;
- Creating opportunities for exchanges between youth, young adults, women's fellowships, seminarians, clergy, and others;
- Working together in areas of common mission or concern;
- Inviting representatives to meetings, celebrations, commemorations and other events as appropriate; and,
- Finding other ways that will further the purpose of this partnership.

Neither partner, including its churches, ministers and members, will be expected to provide financial or mission support to the other, except that in cases of exchanges visitors will provide for their own travel, and hosts will provide reasonable accommodations, meals, and ground transportation.

This Ecumenical Mission Partnership will be without term, although either partner may choose to terminate this relationship with sufficient notice to the other.

Moderator, Seoul South Presbytery

Chairperson, Hawai'i Conference Council

Sick Leave Policy
Section 3—Employee Benefits
Proposed Amendments

New
Delete

Regular full-time employees are eligible for sick leave due to non-occupational illness or injury occurring after the completion of the three-month introductory period. Sick leave may also be used for employee's doctor or dental appointments that must be scheduled during working hours, although employees should make every effort to schedule such appointments on their days off. An employee is eligible to receive ten (10) sick days, or 75 hours, of full pay every anniversary date and may be taken in one (1) hour increments. Unused sick leave, up to a maximum of ten (10) days, may be carried over from year to year. Unused sick leave can be accumulated up to a maximum of 20 calendar days.

After use of sick days up to seven days TDI benefits, if applicable, are payable up to a maximum of 26 weeks.

When calling in sick, ~~the Support Staff~~ employees much speak directly with ~~his or her~~ their supervisor, Human Resource Manager, or Office Coordinator. ~~Support Staff Employees~~ are required to call in daily when out sick. Employees may be required to present a physician's certificate, or other evidence acceptable to Conference, certifying that the absence was due to illness or injury and specifying work restrictions, if any. Certification for three (3) or more days will be required. **To comply with the federal Genetic Information Non-Discrimination Act ("GINA"), be sure not to provide any "genetic information," including but not limited to any family medical history information, when responding to any request for a doctor's note or work release.** "Genetic information" as defined by GINA, includes an individual's family medical history, the results of an individual's or family member's genetic tests, the fact that an individual or an individual's family member sought or received genetic services, and genetic information of a fetus carried by an individual or an individual's family member or an embryo lawfully held by an individual or family member receiving assistive reproductive services.

Abuse of sick leave may adversely affect performance reviews.

~~Unused sick leave, up to a maximum of ten (10) days, may be carried over from year to year.~~ Upon termination of employment, employees will not be paid for any unused sick leave.



HAWAII CONFERENCE FOUNDATION

UNITED CHURCH OF CHRIST

1848 Nuʻuanu Avenue • Honolulu, Hawaiʻi 96817 • Tel: (808) 791-5638 • Fax: (808) 521-7196 • e-mail: shee@hcucc.org
Neighbor Islands 1-800-734-7610 ext.638

To: Conference Council & HCF Trustees
From: Sherman S. Hee, Executive Director, Hawaii Conference Foundation ("HCF")
Subject: Executive Director's Report for the November 14, 2015 Members Meeting
Date: October 16, 2015

INTRODUCTION:

The HCF is in position to gain a residual gift of over \$300,000 and the proceeds from a sale of dormant real estate at above fair market value. (The surplus of which can be viewed as a gift.) These two gifts will bring the HCF about \$750,000 of new money.

The 2015-2016 HCF Committees and Chairpersons were approved.

The HCF's Board of Trustees are considering a retreat to determine a mission path.

The possibility of a mission-based lending facility is being explored.

FINANCIAL MATTERS:

Karen Yasukawa from UBS Financial Services ("UBS") reported, "Much has happened in the markets since June 30th ... We are making a recommendation to replace the Pax High Yield Bond Fund." The Investment Committee met on September 15, 2015 with Ron Kikawa and Ms. Yasukawa and received information from them on the Calvert Short Term Duration Income Fund. The Pax High Yield Bond Fund was sold, as recommended by UBS, and the proceeds were allocated as follows: \$300,000 to the First Hawaiian Bank Short Term account, \$300,000 to the Cornerstone Demand Account, and the remaining balance to the Calvert Short Duration Income Fund.

The Middle East turmoil is impacting investment market. Some forecasters are predicting a market crash. Most are recommending we hold fast to our long term investment policy.

What is happening is that risks are high, forcing us to be more conservative, and thus, lowering yields. This may force us to rethink our 5% spending limit. Some have suggested a 3% spending limit. This is a 40% cut below existing levels.

HCUC CAMPUS:

Commercial Roofing & Waterproofing came to check a leak which, when located, will be repaired. Gutter replacement is still undone. The Tree People and a grounds keeper from Hawaii Baptist Academy ("HBA") came to take a look at the HBA trees that are encroaching on our property that should be trimmed. They propose a drastic trimming which will give us more light and less rubbish from their trees. A new dishwasher and refrigerator were installed in the kitchen.

The campus is at the age where a facelift is due.

MISSIONAL MATTERS:

21 Craigside & Craigside AOOU:

21 Craigside has a waiting list of tenants. Rents are being raised on the renewals. In a meeting with Norman Noguchi, Rowena Wong, and Jack Uhrig from Marcus Property Management, LLC, we outlined a four-year plan to replace aging appliances, redo non-ADA compliant doorways, and replace carpets. This is estimated to cost about \$60,000 per year. The new leased-fee rents should be enough to absorb these long deferred costs and not impair the present cash flow from the units.

The rent increases taking place bring the gross rentals to nearly \$75,000 per month. Expenses still exceed 60% of the gross rental. An ideal expense to income ratio is about 40% of the gross rents. So the challenge is to increase gross rentals about \$30,000 per month (about \$675 monthly increase per unit). Such an increase is very aggressive. The good news is that expenses should be stable for the next three to four years. A budget that, for the first time, includes reserves for replacement of appliances and carpets is being developed.

The 21 Craigside picnic was successful in building sensitivity to the family nature of the building. Co-Chairperson Monty Richards was there. This activity will increase retention and support higher rents.

54-364 Kamehameha Park Road (Kapaau):

There are no plans for this property yet. Share your ideas for 20 acres of "gulch" and 20 acres of flat land, all agricultural-zoned.

725 Kauhikoa Road, Haiku:

I met with the UCC Pohnpei Maui officers and pastor in the company of Rev. Robb Kojima. They seem invigorated and ready to proceed on a new meeting hall and rentals on the property. Every journey starts with the first step so we await their first step. The daycare facility is in limbo but with the significant improvements the daycare owner has implemented and paid for the HCF is still ahead.

Coan Trust:

The Nature Conservancy of Hawaii, the University of Hawaii at Hilo, and the HCF are preparing what will start as a PowerPoint presentation to the Association of Hawaiian Evangelical Churches and will later turn into a visual display of the kipuka that all can share.

I spent significant time developing a business model for the Coan Trust that will provide a consistent income stream to its beneficiary. Attorney Ray Okada is conducting informal discussions with the State's Attorney General before filing the court petition that has been so long in the making. Mr. Okada's firm has billed over \$50,000 for the work to date. I asked him to seek guidance from the court before the end of this year but he has missed every deadline so far.

Coan Trust - Olaa Flume Spring:

The Board of Water Supply issue is being left alone. Focus is on the possible use of the spring to generate electricity to power an ice place, cold storage, emergency power to the nearby hospital, aquaponic food sources, and farming. I have meetings set with funding sources where interest in the concept exists, and, if so, to what amount.

Credit Building:

I visited with two groups in the Bay area. One is a successful credit building facility and the other is a grantor of start-up funds for social impact investments. Both are willing to lend guidance to our mission.

I am developing a business plan for this project. The Church Building & Loan Fund allocated a \$250,000 investment to the proposed program. The plan I hope to implement will call for an initial capital investment of \$1 million.

This program is resource intensive. Is the HCUCC willing/able to commit the needed resources? It has not been done here before. Where we know others have committed to this program, it has worked (St. Louis, Missouri; Northern California; Arizona and New Mexico).

Credit Union Formation:

Those who are using the program are pleased with the accessibility, availability of credit, and faith-based outlook.

Halai Street property:

The City is repairing the highway about 10 miles away. As the road repairs get closer, the roadway materials will be delivered to our property, spread over the driveway path and, thus, provide year round access to the whole site, rain or shine.

The City is also interested in using a portion of the lot for housing. This is a great idea. We plan to let the City develop the idea themselves and will neither depend on them nor wait for them.

Heeia Kai:

In the past, the HCF invested over \$500,000 in this property to no avail. The purchasers are now struggling through the permitting process. The HCF is drawing a steady income from the property, no longer burdened with carrying costs and liability exposure. We are lucky.

Hokuloa UCC:

The HCF has a lease with the State (since 2011). We do not have the lease document yet. We are waiting for the State to draft it. Rev. John Hoover is patient. In the end, the church will have over two acres of waterfront property in Puako.

Huialoha Congregational Church:

The rededication ceremony was attended by nearly 200 people. People came from Keanae and Kula. Here are two photos, one of Rev. Bill Kaina giving the benediction, and the other of the church showing the sunny weather, that speak for themselves. The sanctuary is in perfect condition. The Huialoha Preservation Ahahui is carefully expanding the use of the property with community events.





Kaahumanu Church:

Funding of the repairs is assured to the church by the Cornerstone Fund. The church has done it "by itself".

Kahikuonalani Church:

The following email from Cheryl Cudiamat of Keiki Care Center of Hawaii speaks for itself. "It's been extremely busy since the day after last school year, July 17th, since that's when the asbestos abatement began. Blessfully, Ohana Environmental, who was the certified asbestos company that we contracted with, finished the work in about 3 weeks out of our 4-week summer break. We were all hoping it would only take 2 weeks, but they found it to be a little harder work than originally anticipated. We did receive our clearance report and the blessings from the State Department of Health. Once they were done, since we couldn't be on property while they were working...we all had to work very quickly in just 1 week to prepare for the new school year, which the keiki all returned this past Monday, yesterday. I felt so badly to rush everyone...but thankfully everything worked out just fine. Jeffrey is planning a new demolition procedure for the domes now that the school year has resumed. We put up plywood to shield the upper classrooms and even changed out classroom windows since we had to install AC. All of us, including our preschool staff, brainstormed that with that barrier plus the AC, allowing us to enclose the classrooms...will soundproof the room, plus bring much needed cool air since it not only gets really hot here, but with the wooden barriers up, that classroom gets less to no natural wind blowing in now. So not to worry one bit...but it seems that God's plan is always better and he presents his plan just when we need it. So we will continue with the demolition work, *even with the school year in session*...then once the domes are off, then we can proceed as planned to renovate the multipurpose room and kitchen. So we are still on schedule. I'm hoping to have our new

kitchen as soon as possible! What's funny and wonderful about God is that to be honest, I never would have thought of enclosing the classrooms and adding AC...well, not at this time...but it definitely gives us the flexibility and freedom to proceed with the construction...and the teachers and families are surely loving it...Here are some pictures... Our workers have already started demolishing the front area...and not to worry about your jack! I told them to please be careful with that as we'll need to return it." Geoffrey Cudiamat from Structural Hawaii, Inc. suggested, "I'm thinking of refurbishing some of the old wood beams and decking for some interior architectural cladding at the lower level. Hopefully it will be a nice touch to have some of the old building components reused in the new building. Only problem is that lots of the wood is termite-eaten or has wood rot damage. We will have to put extra effort into trying to salvage the old wood, and hopefully it will be adding a sentimental reminder of the old structure."

Demolition is ongoing. The project is on schedule. It is hoped that the kitchen will be functional before Thanksgiving but County permitting challenges are always present.

Kalaiakamanu Hou Congregational Church:

Contractors believe the foundation of the church needs to be jacked up in certain areas before any repairs can begin. The HCF is being asked for advice and possible assistance. I will investigate this matter in October.

Kapaa UCC:

Jeannie Thompson asked for clarification on the roles of the HCF and the church when title to the church land is held by the HCF. She was also told that non-real estate would not be held in trust by the HCF for the church unless it is for a single purpose and not for operations. Her questions give rise to the realization that many members are unclear of the role of the HCF in holding title to property for churches, a subject for a future workshop, perhaps.

Keolahou Congregational Hawaiian Church:

The County wants a new deed from the State. One done in 1996 was not signed. Once there is a new deed, then the County is ready to give the HCF a deed for the roadway remnant. I asked our lawyer if there is a way to shorten this ordeal and she is thinking about it.

Palapala Hoomau:

The roof is on, the steeple is up, and our role as Trustee for the maintenance of the property is coming to a happy ending. A new floor is now being planned. Visit the site!

Trinity Samoan Congregational Church:

All court documents are completed. The filing of the complaint against Mr. Timoteo is expected.

CLOSING THOUGHTS:

Where are we going? Why? Is this where we want to go? Why? My six year old grandson recently posed these questions to me. Will you help me answer him? After all, it is for him that we are doing it, isn't it?

Formation Missional Team
September 25, 2015
12:30 pm–2:00 p.m.

Present: Della Kuaana, Charles Buck, Richard Kamanu, Ken Makuakane, Donald Schmidt, Lori Yamashiro

Via conference call: Bob Smith, Kalei Tong, Kalani Wong

The meeting was called to order at 12:30 p.m. by Chair Kalei Tong. Charles opened with prayer.

1. **Formation Team Charter**—Lori will send it out to the Team for review and comments.
2. **Formation of the Conference**
 - A. Aha Paeaina 2015
 - i. Aha Iki Report—Della reported that a final report has been prepared by Bill Haole. However, the rest of the Aha Iki planning team has not yet reviewed the report. Will bring to next meeting.
 - ii. Aha Makua—Charles reviewed the evaluation with the Team.
 - iii. Aha Makua 2016 will take place June 10-11, 2016, at Central Union Church. Hotel rooms and vans have been reserved. In light of the pending partnership with the South Seoul Presbytery of the Presbyterian Church in the Republic of Korea (PROK), Charles suggested that we highlight current and potential partnerships such as with the Micronesian Council (MCUCC), PROK and Protestant Church of East Timor. This could be a way to encourage and inspire local churches to create “sister church” relationships. Workshops could be on: "local" partnerships such as VOAD, Hawaii Council of Churches, FACE, etc.; global warming and rising sea levels in the Pacific (e.g., Tuvalu); how to welcome the stranger, refugee, etc. Kalani suggested that the hymn, "Called as Partners," would work with this idea. The Team will flesh out these ideas at the next meeting.
 - iv. Aha Iki will be held June 8-9, 2016, at Kalihi & Moanalua. Aha O Na Kahu is tentatively scheduled for June 7, 2015.
3. **Formation of the Youth**
 - A. Aha Paeaina Youth Event—There were about 12 participants. UCC–Judd Street hosted one night, providing overnight stay and adult supervision. Mary Herbig did a good job coordinating the program. Positive feedback from youth as well as one parent. A future idea raised for a youth activity, as part of a youth event, is making poi pounders, which Makaiwa Tong could lead.
 - B. Fall Camp would take place October 4-7, 2015, at Camp Erdman. There are 44 youth registered and coming from all the islands. Sarah Jones, Pastor of Lanai Union, is the camp director.
4. **Formation of the Congregation**
 - A. Church Administrators were invited to the Conference Office on August 26. About 25 attended, including those from Maui, Hawaii Island and Kauai. A summary of evaluations was distributed. The consensus was that it was helpful and informational.

- B. Church Leaders Event will take place February 27, 2016, at Nuuanu Congregational Church. The focus will be on stewardship. Donaldson Hill will be the keynoter. Cheri Lovell has been invited to lead workshops. The Team brainstormed possible workshop ideas: safe church policies, treasurer, moderator (including policies such as conflict of interest, politics/political candidates), worship (e.g., how churches do worship bulletins).

5. Formation of Clergy

- A. New Clergy Orientation—Clergy new to ministry in Hawaii gathered on August 20, 2015, at the Conference Office. This orientation to doing ministry in Hawaii included Donald Asman on how his adjustment to Hawaii and David Vasquez-Levy, President of Pacific School of Religion, who discussed migration as a way of setting the context in Hawaii.
- B. Communities on Practice—These small groups of clergy, often formed along common themes (such as chaplains, new clergy), led by a facilitator, discuss their ministry experiences and deal with issues. We are trying to start groups on Hawaii Island and Oahu. Bob shared that he was involved in a similar group in Vermont and found it to be of great benefit because it strengthened individuals in their ministry and helped in their work together. Bob would be willing to start something on Kauai. Donald, Bob and Charles will talk more. There is \$3,000 from the Conference Christian Investment Grant fund for facilitation costs. Kalani shared that chaplains from independent schools in Hawaii met recently with Stephen Boyd, who recommended something like this for chaplains.
- C. Clergy Retreat—Hawaii Island Association, which has been sponsoring the annual retreat, is ready to sponsor for 2016. However, with so many guest speakers coming this year and a tight budget (Conference subsidizes most of the cost of the retreat), there was discussion about not holding it this coming spring. Charles will talk with Hawaii Island Association leaders for their input and final decision.

Next meeting will be held November 11, 2015, 10:00 a.m., at the Conference Office.

Meeting was adjourned at 1:45 p.m. (Bob/Della). Ken closed with prayer.

Formation Missional Team
November 11, 2015
10:00 a.m.–1:00 p.m.

Present: Kalei Tong, Della Kuaana, Bob Smith, Kalani Wong, Charles Buck, Richard Kamanu, Ken Makuakane, Donald Schmidt, Lori Yamashiro

The meeting was called to order at 10:00 a.m. by Chair Kalei Tong. Donald opened with prayer.

1. **Formation Team Charter**—The charter was reviewed and minor edits were made. It was moved by Kalani and seconded by Della to approve the charter as corrected.
2. **Formation of the Conference**
 - A. Aha Paeaina 2016
 - i. ‘Aha Iki Report—2015 Aha Iki report received from Bill Haole. 2016 ‘Aha Iki is supposed to be at Kalihi and Moanalua but the plan has not been finalized.
 - ii. ‘Aha Makua 2016 will take place June 10-11, 2016, at Central Union Church. Theme is “Called as Partners” and will recognize and celebrate the PROK partnership and as well as other partnerships.
 - a. Suggested workshops:
 - Ecumenical Partnerships**
 - PROK
 - Interfaith
 - Karen Georgia Thompson on UCC partnerships
 - MCUCC
 -
 - Local Church**
 - Dynamics of Partnership
 - Sharing of Partnerships—joys and pitfalls
 -
 - Community Partnerships**
 - FACE
 - Habitat for Humanity
 - Kokua Mau
 - VOAD, Community Emergency Response Team Training
 - Blue Zone

It was also suggested to have a large map and use yarn and pushpins to show the link from churches to partners locally and overseas.

3. **Formation of the Youth**
 - A. Fall Youth Camp—44 youth from all the islands attended. Overall evaluation responses were good. Sarah Jones, Lanai Union Church pastor, was the camp director and was asked to be director again next year. Next year will develop a more detailed curriculum. Will place deposits for Camp Mokuleia and Camp Erdman and

decide later which to go with. Wilcox Grant was very helpful. The balance of just over \$4,300 will be used for the 'Aha Pae'aina Youth Event.

- B. 'Aha Pae'aina Youth Event— Charles has been in touch with Makaiwa Tong to ask her to lead the Youth Event. She is considering it and will get back to him. He is also in conversation with her to be a resource person for youth and young adults programs in the Conference. If Makaiwa agrees, Kalani, Ken and Charles will work with her.

4. Formation of the Congregation

- A. Church Leaders Event will take place February 27, 2016, at Nu'uanu Congregational Church with focus on stewardship. Donaldson Hill will be the keynoter, and Cheri Lovell has been invited to lead workshops. Suggested workshops: moderators, treasurers, worship, church insurance, writing grant proposals, and others led by Don Hill and Cheri Lovell. Time will be set aside during the plenary to talk about how OCWM is used in the Hawaii Conference, perhaps inviting Aileen Trout, First Chinese and Central Union to share why their churches give.

5. Formation of Clergy

- A. Communities of Practice—These small groups of clergy, often formed along common themes (such as chaplains, new clergy), led by a facilitator, discuss their ministry experiences and deal with issues. Hawaii Island will be starting one in January. Bob and Donald will work on getting one started on Kauai. Kalani is working on pulling something similar together for school chaplains.
- B. Clergy Retreat—Tentatively being planned for Fall 2016.

Next meeting will be January 14, 2016, 10:00 a.m., at the Conference Office.

Meeting was adjourned at 12:05 p.m. with a prayer by Donald.

Hawaii Conference UCC
Missional Team and Committee Appointments
November 14, 2015

Administration:

Rod Chamberlain
Linn Garcia
Joanne Nakashima
Iese Tuuao
Charles Buck
Sherman Hee
Lori Yamashiro

Mission Partnership Committee

Jean Coffman
Brandon Duran
Jeff Glass
JP Sabbithi
Joanne Nakashima
Iese Tuuao

Formation:

Kimberlee Tong
Della Kuaana
Robert Smith
Kalani Wong

Joint Budget Committee

Rod Chamberlain
Linn Garcia
David Iha

Justice and Witness:

Sue Smith
Ellen Carson
Dennis Barger
Naomi Hamamura
Taka Harada
Linda Rich
Bonnie Shimazu

Stewardship:

Elwood Kita
Jayne Ryan Kuroiwa
Diane Meyer
Richard Young