

Hawai'i Conference United Church of Christ  
Conference Council  
August 8, 2015  
Hawai'i Conference Office  
Tentative Agenda

- 8:30 Gathering and Worship
- 9:00 Orientation to Conference Council
- 10:30 Conference Minister's Report
- 11:00 Hawaii Conference Foundation Members Meeting
1. Orientation to Hawaii Conference Foundation
  2. Approval of Minutes of April 11, 2015 (see April 11, 2015, Minutes)
  3. Independent Auditor: Engagement of KMH LLP
- 12:00 Lunch
- 1:00 Action Items:
1. Approval of Minutes:
    - a. April 11, 2015, Council Meeting (attached)
    - b. 193rd 'Aha Pae'aina (attached)
    - c. June 13, 2015, Council Meeting (attached)
  2. Financial Report for Year Ending June 2015 (attached)
  3. Transfer from Mission Memorial Fund (see attachment: Cash Flow Projection)
  4. Independent Auditor: Engagement of KMH LLP
  5. Mission Partnership Committee
    - a. Adoption of Committee Charter (attached)
    - b. Appointments: Jean Coffman, Jeff Glass, Joanne Nakashima, JP Sabbithi
  6. Dates for 194th 'Aha Pae'aina: 'Aha Makua June 10-11, 2016, at Central Union Church
- 2:30 Adjourn

*Future Conference Council and HCF Members Meeting Dates:*

1. November 14, 2015
2. February 6, 2016
3. April 2, 2016

**ASSOCIATION OF HAWAIIAN EVANGELICAL CHURCHES**  
**CONFERENCE COUNCIL REPORT**  
**August 8, 2015**

*“He who dwells in the shelter of the Most High will rest in the shadow of the Almighty. I will say of the Lord, “He is my refuge and my fortress, my God, in whom I trust...He will cover you with his feathers, and under his wings you will find refuge.” Psalms 91:1-4*

Greetings to you from the Association of Hawaiian Evangelical Churches in the wonderful name of our Savior Jesus Christ! These Bible verses remind us that God is a safe place for us to find refuge during times of trouble. Hurricane season is once again upon us. Last year our Association had two of our important meetings canceled due to storms. We will have to trust in the Lord to cover us with his wings in protection from these storms. God can do it!

The last official gathering of AHEC was at the Aha Iki in June during the Aha Pae’aina. Our wonderful host was Kawai’ahao Church and they did a spectacular job of taking care of us! The ono food, great music, the singing and fellowship blessed all of us! There were many highlights of our time there, but the one that stuck out was the workshops. In particular the walking tour of the area was a special treat and everyone learned so much about the two brothers who had impact with so many ali’i.

Vision continues to be at the forefront of our agendas. The last several gatherings have crystalized our focus into a few areas. A Papa Makua Vision Committee was created to help share understanding of the history and process of the unique leader our Association Bylaws created. This committee is led by our Hope Michelle Pimental and many documents has been passed around to gain consensus.

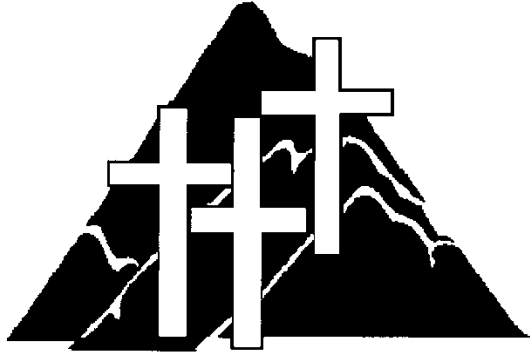
Music also is a focus of our Vision. Planning is in the early stages of possible song contests, youth choirs and resurrecting old music from our closets to share. In our Hawaiian Hymnal on page 46, there is a quote from The Friend, “The choirs are bringing the youth back into our association. Nothing else has done it...It is worth all that the choirs expend if they help us hold the Hawaiian youth to the church.” This quote from 1926 gives us encouragement that there are solutions from the past that may help the present.

Our next major meeting is at the end of this month as the Church and Ministry Committee gathers Friday the 28<sup>th</sup> and the Board of Directors on the 29<sup>th</sup>. Several important topics will be discussed, such as Committee Chairs and the relationship with The State Council of Hawaiian Churches. The next Aha Halawai will be held at Haili Congregational Church in Hilo on October 2-3. The theme will revolve around the motto of Haili Church which is “Ua La’a No Iehova” – “Dedicated to God”. This theme will remind us that everything we do as an association should reflect our commitment to the Lord.

Blessings,     Luna Ho’omalua Kahu Brian Welsh

**Future AHEC Meeting Dates:**

C&M - BOD	Dec. 11-12
Spring Halawai	Feb 2016 TBD
C&M - BOD	Mar. 26-27, 2016
C&M – BOD	May 7-8, 2016
Aha Iki	June 2016



**‘Aha O Nā Mokupuni ‘O Maui,  
Moloka‘i Ame Lāna‘i  
2371 W. Vineyard Street  
Wailuku, HI 96793–1626**

TO: HCUCC Council  
FROM: Tri-Isle Association  
DATE: July 27, 2015  
SUBJECT: Tri-Isle Association report for August 2015 Council meeting

The Tri-Isle Association met for its annual ‘Aha Mokupuni at Keawala‘i Congregational Church on May 16. The morning was dedicated to an ecclesiastical council on the request to grant Privilege of Call to Rev. Danette Kong, a chaplain at Maui Memorial Medical Center and a member of Keawala‘i. Rev. Kong told of her story and faith through song by singing and performing at the piano, assisted at times by a choir. It was an excellent presentation, and after a time for questions and discussion, the association granted Privilege of Call. Plans are underway for her installation.

After lunch came the customary annual business: receiving reports, approving the budget, adding a timeline to the process for churches exploring covenanting with the association, and renewing the standing of the Maui Council of Hawaiian Congregational Churches as a recognized ministry of the association. The nominating committee presented their report, nominating new members for the HCUCC Personnel Committee, Church and Ministry Committee and executive board. After some discussion it was clarified that Dave Schlicher was nominated for a one-year term as president, and Dennis Barger and Diane Meyer for two-year terms as vice-president and treasurer, respectively. The nominations were approved, and Associate Conference Minister Rev. Diane Weible led the installation of the new committee members.

The meeting ended on a bittersweet note. The association recognized and honored the leadership of Richard Miller as the licensed minister of Kanaana Hou-Siloama United Church of Christ in Kalaupapa. Finally, came a time to recognize the departure of Rev. Diane Weible to become Northern California Nevada Conference Minister, and the retirement of Rev. Jack Belsom after 22 years as pastor of ‘Iao United Church of Christ and service to the association.

Rev. David Levy-Vásquez, president of Pacific School of Religion, will lead a session for authorized ministers on “Migration Stories in the Bible” at 5:30 PM, August 19 at Wailuku Union Church. Rev. Stephen Boyd, UCC Minister for Chaplains and Specialized Ministries, will lead a discussion for authorize ministers on the book *Saying No to Say Yes* at Wailuku Union at 5:00 PM, September 4. The next day, the Tri-Isle Association will meet for its ‘Aha Makua at Kamehameha Schools, Maui, where Rev. Boyd will lead a program on boundary issues for laity.

Dave Schlicher  
President, TIA



*State Council of Hawaiian Congregational Churches  
c/o Post Office Box 407  
Holualoa, Hawaii 96725*

**Report for Hawaii Conference Council Meeting  
August 08, 2015**

Aloha Kakou,

We begin FY 2015 – 2016 with the same Officers; President, Boyd Matsuyama; Vice President, Kahu Kealahou Alike; Secretary, Aletha Kaohi; Treasurer, Frank Mulec; Advisor, Sharon Matsuyama.

The Proposed Amendments to the SCHCC Constitution and Bylaws was “adopted” at the Annual Meeting on June 10, 2015, at Kawaiaha’o Church,

The Repairs and Maintenance Funding, as allocated by the Hawaii Conference Foundation, remains at \$75,000 for FY 2015 – 2016. On the State Council level, discussions continue on the future status of this funding which helps our small member Hawaiian Churches with the maintenance and repair of their facilities. For the first time in (not sure how many) years, funds were returned, not because of a lack of requests, but because the requests for funding did not fall within the current guidelines established. In an effort to be more fiducially responsible, the Committee will be re-reviewing the Repairs and Maintenance applications and guidelines.



We continue to advocate for all Hawaiian Churches, with Ke Akua’s guidance.

In His Service,

*Boyd Matsuyama*

Boyd Matsuyama  
President, SCHCC

# Administration Missional Team Hawaii Conference United Church of Christ



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## August 2015 Report

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**Including: Charles Buck, Rod Chamberlain, Linn Garcia, Sherman Hee, Iese Tuuao, Joanne Nakashima, and Lori Yamashiro**

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### **BIG IDEA: Knowing your kuleana makes planning easier . . .**

The Administration Missional Team (AMT) had its first meeting of the fiscal year on July 29, 2015 based upon its functions for '15-'16, to coordinate and support:

- roles and expectations of each component of the bylaws . . .
- the Conference annual budget . . . reviews of staff with the Personnel Committee
- options for resolutions . . .
- work of outside consultants . . .

Checking on how well our **by-laws are working**, the team talked about:

- The `Aha Makua: Positive comments received for doing the budget presentation as a plenary the day before the vote. Need to find a way to project the budget so that we can zoom in on details when there is a question. Need a good mechanism for Foundation Trustees to communicate their actions to the churches.
- Orientation Issues for Aug 8, to include the two major issues for the future:
  1. Challenge churches with growth: host a church, start a new church, etc. We can give ideas, resources and direction. "New Beginnings Assessment" is one tool.
  2. Capacity building for churches (empower the churches to work with youth, equip leaders in their local community, etc.) through the Conference and missional teams.
- Recommending the establishment of Mission Partnership Committee Charter and approve the committee members to Council.

In reviewing our **Budget and Personnel** issues:

- As a result of the 15-16 budget conversation, a task force looking at a 3-5 year planning process will be suggested by the Council Chair and the Conference Minister at the next AMT meeting with a mix of Council and Foundation members.
- There were no actions for this meeting.

There were no **pending resolutions or legal/audit issues**.

The team concluded by setting its meetings for the '15-'16 Fiscal Year: January 20, and March 16, 2016, at 10:00 a.m. May 4, 2016, at 8:30 a.m. was scheduled in case it is needed.

The Team welcomes the opportunity to provide clarification or details as needed.

**Conference Minister & State of Conference Report**  
**August 8, 2015**

**I. Travels, Visits and Activities since April 11, 2015**

**A. Church Visits and Contacts**

- *AHEC*: Kawaiaha`o, Ka Hana O Ke Akua, Lili`uokalani, Keolahou, Kaumakapili, Puka`ana
- *Hawai`i Island*: Mokuaikaia (195th Anniversary, West Clergy, Church and Ministry), Imiola (`Aha Mokupuni), Church of the Holy Cross, First United Protestant
- *Kaua`i*: Lihu`e United, Lihu`e Christian, Kapa`a Hawaiian
- *O`ahu*: Central Union, Pohnpeian Fellowship, Kailua Christian, Community Church of Honolulu, Church of the Crossroads, Honolulu Cosmopolitan, Samoan Church of Kalihi, Pearl City Community (60th Anniversary), UCC-Judd Street, Waikeola, Waialua UCC, Nu`uanu
- *Tri-Isle*: Executive Committee, Church and Ministry Committee, Kana`ana Hou-Siloama, Wailuku Union, Iao UCC, Kahului Union

**B. UCC**

Conference Disaster Coordinators, Council of Conference Ministers, United Church Insurance Board, General Synod 30, United Church Funds, Global Ministries

**C. Ecumenical, Interfaith, Community**

Multiple Religious Belonging Conference (WCC and UCC), Ka Ohana O Kalaupapa, Hawai`i Council of Churches, Woman's Board of Missions Annual Meeting, Micronesian Council UCC, Oiko Credit, Samaritan Counseling Center, Mid-Pacific Institute (Board, Committees), Justine Petersen, Institute for Human Services

**II. In and Around the Conference**

**A. Conference Staff**

**B. Current Pastoral Searches**

**C. `Aha Pae`aina Evaluation**

**D. Tuvalu Fou Church**

**E. UCC National Setting**

1. General Synod
2. Sale of 700 Prospect and Radisson Hotel

**F. PROK Partnership (Proposed)**

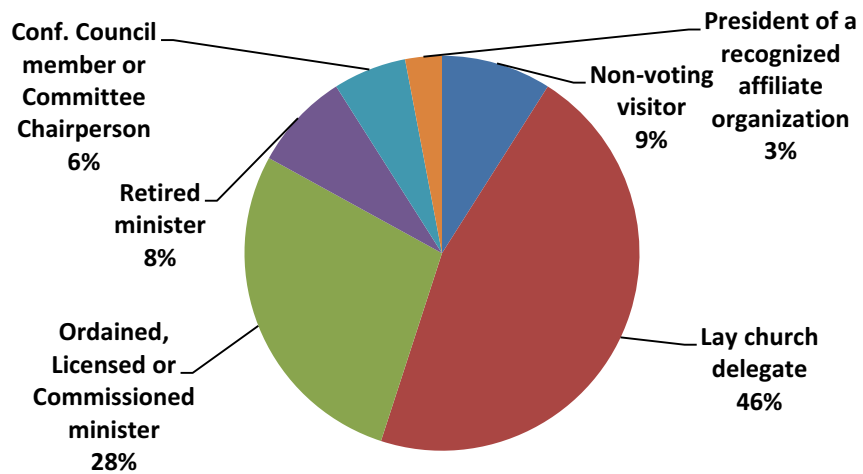
1. Visit to Korea
2. Protestant Churches of East Timor (IPTL)

**G. Brown Grant Award for Pastoral Education**

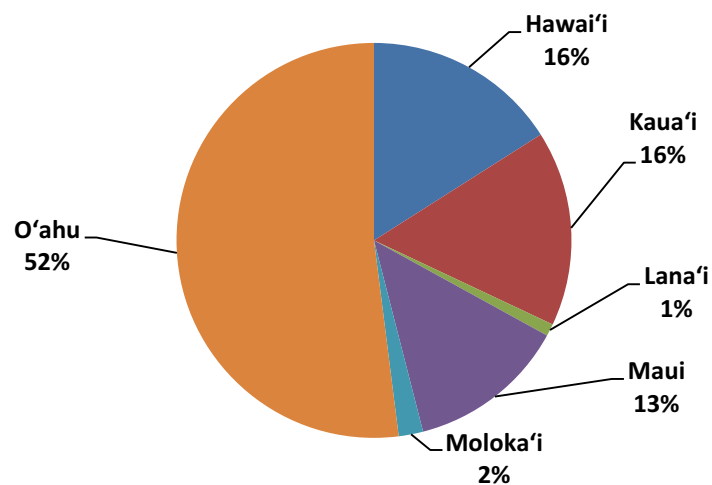
# 193<sup>rd</sup> 'Aha Pae'aina Survey Results

## General Information

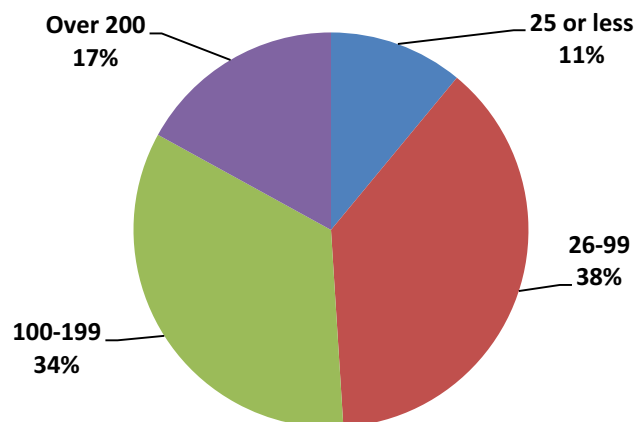
### Category



### Island



### Average Worship



## **Comments**

### **Keynote Address (Pū‘ā Foundation)**

Overall, feedback of the Keynote Address presented by Toni Bissen and the Pū‘ā Foundation was very positive. Comments indicate that the presentation was informative, educational, engaging, and emotional.

“I believe the Pū‘ā presentation was great and should motivate churches to be involved in the Justice issues of today—especially the Hawaiian churches.”

“The keynote was very touching, hearing directly from women who have experienced trauma and lived in darkness, but who have since found light, through forgiveness.”

“Very, very engaging, well thought through and left one with the sense of importance for our churches to support the foundation and also to create the same methodology to enhance church’s efforts to build reconciliation and mission visioning efforts.”

### **Workshops**

All of the workshops were favorably received with the majority of responses falling in the “strongly agree” or “somewhat agree” ratings.

### **Venue (Pagoda Hotel)**

“Actually having it at the Pagoda hotel wasn’t bad at all. Food was tasty...However, I miss having it at a local church because there are always members at churches who are at the ‘Aha because they want to help out (not so much at the hotel).”

“Much to my surprise, I really liked having the meeting at the Pagoda. It reduced transportation concerns to taking the elevator and just a little walking and it was great having everything right there.”

“I appreciated the convenience of it being all under one roof—the hotel—though missed the Mele of previous years and the general inspiration of being on a church campus.”

“I liked being in the location of the hotel where we did not have to wait, drive, park or move. It was very convenient.”

“The hotel setting was very convenient but a church setting is still preferred for spiritual connection.”





# HAWAII CONFERENCE FOUNDATION

UNITED CHURCH OF CHRIST

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Neighbor Islands 1-800-734-7610 ext.638

**To:** Conference Council & HCF Trustees  
**From:** Sherman S. Hee, Executive Director, Hawaii Conference Foundation ("HCF")  
**Subject:** Executive Director's Report for the August 8, 2015 Members Meeting  
**Date:** July 16, 2015

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## INTRODUCTION:

Since the last meeting we finished the Aha Iki, Aha Makua, and General Synod. Toni Bissen shared what the Pua Foundation is doing for women in prison. She is also engaged as a Bicentennial Committee member for the Hawaiian Mission Houses where she hopes to share the story of Hawaii as it changed from a pagan to a Christian nation. At General Synod, Antwone Fisher, a survivor of child abuse, asked, "Who will cry for the little boy? Who cries inside of me". Can we answer him?

## FINANCIAL MATTERS:

The China stock market dropped 30% in a month. Chinese investors were literally jumping out of windows. The China government stepped in and the market, though lower, is stable. Greece made peace with the eurozone. Our equity investments continue to grow. The economic recovery is slower than hoped so interest rates may not rise in September as first predicted. The Federal Reserve continues to say a rise is coming soon but so did the boy who cried wolf. This means our bond holdings will be stable as well.

The formation of a joint budget committee to formulate a three to five year budget is still being considered.

The United Methodist Federal Credit Union visited during the Aha Paeaina. Their reception was lukewarm, which results in lost opportunities.

## HCUCC CAMPUS:

The trees are trimmed and ants are under control. Gutter repairs will take place this fiscal year.

## MISSIONAL MATTERS:

### 21 Craigside & Craigside AOUO:

Dozens of deferred maintenance matters are being addressed, including carpets, appliances, door closures and the like. Rentals are excellent. Appraisal work is beginning on the Tower I and II leased fee interests. Lease rent increases on these units are to be 7% of the value of the "land" as of December 31, 2016.

The "kokua" program at 21 Craigside is costing about \$50,000 per year and benefits about a half dozen individuals. The HCF will address the benefits of that program with reference to the costs. An outright grant to the individuals might be more equitable. Then, not only Honolulu people would benefit.

**725 Kauhikoa Road, Haiku:**

UCC Pohnpei Maui is making progress toward full UCC participation but has not moved forward on its renovation plans. Regina Splees' daycare facility is operational but marginal. Her facility is now fully permitted and in good condition. So, at worst, the HCF financially has a house it can use.

**Coan Land on Saddle Road (TMK 3-2-5-1-4):**

A group from the Association of Hawaiian Evangelical Churches ("AHEC") plans a visit to the site. I am seeking development of a video tour so all can view the site virtually. The Nature Conservancy has not developed a restoration plan. The State has still not paid the money owed to the HCF.

**Coan Trust:**

Our attorney, Ray Okada, is slowly crafting the petition to the court for clarification of the purpose and beneficiaries to the Coan Trust. He has taken over a year and consumed \$40,000 in fees to bring us to this point.

**Halai Street property:**

There are no new developments since your last meeting. The driveway is still not done. We await the used road gravel from the City to place on the proposed driveway. We are four months behind what had been hoped for from the City. Our housing program is still in conceptual stages. This project may need to fund a full-time employee if it is to move forward.

The problems with the Halai Street lights and poles continue. The HCF now only pays for the electricity for the street lights and not the replacement and repair of the lights and poles as it did in the past, a "savings" of \$3,000 per month, on average.

**Heeia Kai:**

The tentative valuation for both lots will approach \$2 million, which is twice what was last offered. The buyer has started building a permitted structure at a cost of about \$700,000. The buyer has the option to walk away from this deal, leaving the HCF with the property back in the worst case, or be paid the appraised value on the other.

**Honaunau Japanese Church property (TMK: 3-8-4-4-7):**

The neighbor's proposal of \$10,000 was equal to 1/10 of the appraised value of the property. The question of what to do with this old church site remains.

**Huialoha Congregational Church:**

The repairs are done. A celebration of this second rescue of the church is set for the end of August.

**Kahikuonalani Church:**

The church was able to borrow \$1 million! Work begins on July 17, 2015, with completion targeted for next spring.

**Kauahao Congregational Church:**

The permitting process lumbers on. The congregation long ago moved its services to the meeting hall. To use the church meeting hall for worship requires a use permit in the County of Hawaii.

**Keolahou Congregational Hawaiian Church:**

The State/County agencies agreed to sell the remnant but no one is taking a lead to bring the matter to a close. Hence, we wait.

**Kohala Pilgrim Church site (TMK: 3-5-5-15-25):**

The property (19,000 square feet), assessed at about \$300,000, was traded for a property in Kapaau (about 180,000 square feet) that was assessed at about \$800,000. The Kapaau property is about half flat and half gulch. All of it is agricultural-zoned. A mission use is needed for this new property.

**Olaa Flume Spring (Coan Trust):**

Consultant studies show a half dozen ways the water source can benefit the community:

1. Supply clean water.
2. Generate electric power.
3. Make ice for use in emergencies.
4. Provide water for food production (hydro and aquaponics).
5. Provide power for Hilo Hospital.
6. Provide refrigerated storage for emergency supplies.

The costs have been estimated. Now comes the task of finding sources of funding.

**Palapala Hoomau:**

The repair and renovation of the sanctuary is beginning. Completion is expected in September.

**Trinity Samoan Congregational Church:**

The legal process to remove Petaia Timoteo from the parsonage has begun.

**CLOSING THOUGHTS:**

Churches throughout the country are seeking relevancy. How does our church measure up? Share your thoughts at the upcoming Members Meeting on August 8, 2015.

## HAWAII CONFERENCE OF THE UNITED CHURCH OF CHRIST



DRAFT

## Balance Sheet

As of 6/30/2015

(In Whole Numbers)

	6/30/2014	6/30/2015	YTD Change
<b>Assets</b>			
<b>Current Assets</b>			
Cash	119,332	27,037	(92,295)
Investments (Restricted Funds)	1,508,575	1,484,418	(24,157)
Receivables - Foundation	23,618	15,011	(8,607)
Receivables - Church Health Premiums	16,682	35,710	19,028
Receivables - Associations	2,534	6,753	4,219
Receivables - Other	5,628	4,947	(681)
Prepays	18,507	19,869	1,362
<b>Total Current Assets</b>	<b>1,694,875</b>	<b>1,593,746</b>	<b>(101,130)</b>
<b>Non Current Assets</b>			
Land	1,100	1,100	0
<b>Total Non Current Assets</b>	<b>1,100</b>	<b>1,100</b>	<b>0</b>
<b>Total Assets</b>	<b>1,695,975</b>	<b>1,594,846</b>	<b>(101,130)</b>
<b>Liabilities and Net Assets</b>			
<b>Liabilities</b>			
Accounts Payable	32,818	79,880	47,062
Accrued Liabilities	85,536	75,941	(9,595)
Church Health Premiums Payable	14,321	35,764	21,443
<b>Total Liabilities</b>	<b>132,675</b>	<b>191,585</b>	<b>58,910</b>
<b>Net Assets</b>			
	1,563,300	1,403,261	(160,039)
<b>Total Liabilities and Net Assets</b>	<b>1,695,975</b>	<b>1,594,846</b>	<b>(101,130)</b>

HAWAII CONFERENCE OF THE UNITED CHURCH OF CHRIST  
Statement of Revenues and Expenditures  
From 6/1/2015 Through 6/30/2015  
(In Whole Numbers)



DRAFT

	Monthly Actual	Monthly Budget	Variance (M)	YTD Actual	YTD Budget	Variance (Y)	FY 15 Budget	Budget Remaining
<b>Revenue</b>								
<b>New Section</b>								
0								
Revenue	125,987	132,032	(6,045)	1,267,361	1,464,388	(197,027)	1,464,388	(197,027)
Revenue	125,987	132,032	(6,045)	1,267,361	1,464,388	(197,027)	1,464,388	(197,027)
Total Revenue	125,987	132,032	(6,045)	1,267,361	1,464,388	(197,027)	1,464,388	(197,027)
Total Revenue	125,987	132,032	(6,045)	1,267,361	1,464,388	(197,027)	1,464,388	(197,027)
<b>Expense</b>								
<b>A Administration</b>								
100 Administration - General And Administrative	5,384	7,642	2,258	101,464	121,700	20,236	121,700	20,236
105 Administration - Staff Salary, Taxes & Benefits	78,204	71,088	(7,117)	836,560	853,049	16,489	853,049	16,489
115 Administration - Mission Coordination	11,430	12,550	1,120	45,107	57,460	12,353	57,460	12,353
120 Administration - Conference Minister Discretionary	0	292	292	109	3,500	3,391	3,500	3,391
123 Administration - Partnerships	913	792	(121)	13,188	9,500	(3,688)	9,500	(3,688)
125 Administration - Staff Travel	2,404	3,269	865	43,351	39,230	(4,121)	39,230	(4,121)
130 Administration - Church And Ministry	0	288	288	488	3,460	2,972	3,460	2,972
140 Administration - Emergency Response Teams	0	208	208	57	2,500	2,443	2,500	2,443
199 Administration - Missional Team Setup	54	73	20	140	880	740	880	740
Total Administration	98,389	96,202	(2,187)	1,040,464	1,091,279	50,815	1,091,279	50,815
<b>B Stewardship</b>								
300 Stewardship - OCEWM Recognition	0	42	42	0	500	500	500	500
320 Stewardship - Christian Investment Grants	0	417	417	3,100	5,000	1,900	5,000	1,900
325 Stewardship - Investment In Ministers	0	417	417	2,043	5,000	2,957	5,000	2,957
340 Stewardship - Communications	3,182	2,062	(1,120)	24,921	24,739	(182)	24,739	(182)
399 Stewardship - Missional Team Setup	46	132	86	899	1,580	681	1,580	681
Total Stewardship	3,228	3,068	(159)	30,963	36,819	5,856	36,819	5,856
<b>C Formation</b>								
500 Formation - Pastoral Leadership (Ministerial Supplem...	1,462	1,875	413	17,611	22,500	4,889	22,500	4,889
520 Formation - Church Life And Leadership	0	25	25	17,177	10,300	(6,877)	10,300	(6,877)
540 Formation - Henry Opukahaia Center	0	754	754	10,054	9,050	(1,004)	9,050	(1,004)
550 Formation - Youth Ministry	805	1,250	445	(5,748)	15,000	20,748	15,000	20,748
599 Formation - Missional Team Setup	63	227	164	3,434	2,720	(714)	2,720	(714)
Total Formation	2,329	4,131	1,801	42,527	59,570	17,043	59,570	17,043
<b>D Justice &amp; Witness</b>								
715 Witness - Hansen's Disease Relief	0	167	167	0	2,000	2,000	2,000	2,000
735 Witness - Reconciliation	0	167	167	0	2,000	2,000	2,000	2,000
799 Witness - Missional Team Setup	198	227	29	825	2,720	1,895	2,720	1,895
Total Justice & Witness	198	560	362	825	6,720	5,895	6,720	5,895
<b>Z Contribution Pass Throughs</b>								
990 Contribution Pass Throughs	2,036	0	(2,036)	4,731	0	(4,731)	0	(4,731)
991 OCEWM Basic Support	19,004	12,500	(6,504)	147,439	150,000	2,561	150,000	2,561

HAWAII CONFERENCE OF THE UNITED CHURCH OF CHRIST  
Statement of Revenues and Expenditures  
From 6/1/2015 Through 6/30/2015  
(In Whole Numbers)



**DRAFT**

	Monthly Actual	Monthly Budget	Variance (M)	YTD Actual	YTD Budget	Variance (Y)	FY 15 Budget	Budget Remaining
992								
OCWM Special Support	13,889	417	(13,472)	144,831	120,000	(24,831)	120,000	(24,831)
Total Contribution Pass Throughs	34,929	12,917	(22,012)	297,001	270,000	(27,001)	270,000	(27,001)
Total Expense	139,073	116,877	(22,195)	1,411,780	1,464,388	52,608	1,464,388	52,608
Excess (Deficit)	(13,085)	15,155	(28,240)	(144,419)	0	(144,419)	0	(144,419)



## HAWAII CONFERENCE OF THE UNITED CHURCH OF CHRIST

## Revenue Analysis

From 6/1/2015 Through 6/30/2015

(In Whole Numbers)



DRAFT

	Monthly Actual	Monthly Budget	Variance (M)	YTD Actual	YTD Budget	Variance (Y)	FY 15 Budget	Budget Remaining
Revenue:								
Income from Funds	4,213	6,750	(2,537)	51,465	81,000	(29,535)	81,000	(29,535)
Events	7,472	16,750	(9,278)	56,262	81,000	(24,738)	81,000	(24,738)
Friends of the Conference	264	2,083	(1,819)	22,000	25,000	(3,000)	25,000	(3,000)
HCF Distribution	52,362	52,357	5	628,289	628,289	0	628,289	0
Medical Premium & Service Fees	281	250	31	3,196	3,000	196	3,000	196
Our Churches Wider Mission	38,008	37,500	508	294,878	450,000	(155,122)	450,000	(155,122)
Special Offerings	17,473	11,833	5,639	158,077	142,000	16,077	142,000	16,077
Mission Memorial Fund	3,799	3,800	(1)	45,599	45,599	0	45,599	0
Miscellaneous	2,115	708	1,407	7,595	8,500	(905)	8,500	(905)
Total Revenue:	125,987	132,032	(6,045)	1,267,361	1,464,388	(197,027)	1,464,388	(197,027)

HCUCC  
Cash Flow Projection  
August 2015 - January 2016

	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>
<b>Beginning Cash Balance</b>	<b>\$29,000.00</b>	<b>(\$48,176.00)</b>	<b>(\$32,090.00)</b>	<b>(\$64,404.00)</b>	<b>(\$56,218.00)</b>	<b>(\$31,732.00)</b>
<b>Estimated cash inflow:</b>						
Budgeted draw	61,450.00	61,450.00	61,450.00	61,450.00	61,450.00	61,450.00
Education fund draw	1,667.00	1,667.00	1,667.00	1,667.00	1,667.00	1,667.00
Mission Memorial fund draw	4,167.00	4,167.00	4,167.00	4,167.00	4,167.00	4,167.00
OCWM (based on FYE 6/30/15)	13,000.00	22,000.00	19,000.00	15,000.00	42,000.00	28,000.00
Special Offerings	5,000.00	1,200.00	5,000.00	13,000.00	22,000.00	24,000.00
Medical/Dental premium reimb from churches	22,000.00	22,000.00	22,000.00	22,000.00	22,000.00	22,000.00
Oahu Association administrative fee	1,667.00	1,667.00	1,667.00	1,667.00	1,667.00	1,667.00
Friends of the Conference (based on FYE 6/30/15)					6,000.00	6,000.00
Church Leaders registration (based on FYE 6/30/15)						3,000.00
Wilcox grant (based on FYE 6/30/15)		20,000.00				
<b>Total estimated cash inflow</b>	<b>108,951.00</b>	<b>134,151.00</b>	<b>114,951.00</b>	<b>118,951.00</b>	<b>160,951.00</b>	<b>151,951.00</b>
<b>Estimated cash outflow:</b>						
<b><u>Recurring monthly expenses</u></b>						
Payroll	(69,000.00)	(69,000.00)	(69,000.00)	(69,000.00)	(69,000.00)	(69,000.00)
Offset: reimbursement from HCF	19,500.00	19,500.00	19,500.00	19,500.00	19,500.00	19,500.00
Medical/Dental premiums	(37,000.00)	(37,000.00)	(37,000.00)	(37,000.00)	(37,000.00)	(37,000.00)
Offset: reimbursement from HCF	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00
Tax Shelter Annuity	(1,120.00)	(1,120.00)	(1,120.00)	(1,120.00)	(1,120.00)	(1,120.00)
Employee pension	(29,000.00)		(29,000.00)			(29,000.00)
Offset: reimbursement from HCF	7,600.00		7,600.00			7,600.00
Long Term Disability/Group Life insurance premiums		(3,000.00)	-		(3,000.00)	
Offset: reimbursement from HCF		800.00			800.00	
Temporary disability insurance premiums			(600.00)			(600.00)
Offset: reimbursement from HCF			200.00			200.00
Worker's Comp Insurance		(7,500.00)				
Offset: reimbursement from HCF		2,400.00				
AFLAC premiums	(800.00)	(800.00)	(800.00)	(800.00)	(800.00)	(800.00)
OCWM remittance (based on FYE 6/30/15)	(38,000.00)	(6,500.00)	(11,000.00)	(9,500.00)	(7,500.00)	(21,000.00)
Special Offerings remittance (based on FYE 6/30/15)	(9,300.00)	(4,000.00)	(1,000.00)	(4,000.00)	(13,000.00)	(21,000.00)
Grants - Churches, Pacific School of Religion	(1,750.00)	(1,750.00)	(1,750.00)	(1,750.00)	(1,750.00)	(1,750.00)
IT Consultant	(650.00)	(650.00)	(650.00)	(650.00)	(650.00)	(650.00)
Offset: reimbursement from HCF	325.00	325.00	325.00	325.00	325.00	325.00
Utilities - Electricity	(2,300.00)	(2,300.00)	(2,300.00)	(2,300.00)	(2,300.00)	(2,300.00)
Offset: reimbursement from HCF	720.00	720.00	720.00	720.00	720.00	720.00
Utilities - Telephone/Internet	(1,500.00)	(1,500.00)	(1,500.00)	(1,500.00)	(1,500.00)	(1,500.00)



**HCUCC**  
**Cash Flow Projection**  
**August 2015 - January 2016**

	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>
Offset: reimbursement from HCF	300.00	300.00	300.00	300.00	300.00	300.00
Utilities - Water	(800.00)	(800.00)	(800.00)	(800.00)	(800.00)	(800.00)
Offset: reimbursement from HCF	250.00	250.00	250.00	250.00	250.00	250.00
File Storage	(600.00)	(600.00)	(600.00)	(600.00)	(600.00)	(600.00)
Offset: reimbursement from HCF	300.00	300.00	300.00	300.00	300.00	300.00
Postage	(500.00)	(500.00)	(500.00)	(500.00)	(500.00)	(500.00)
The Friend (printing, postage)	(2,700.00)		(2,700.00)		(2,700.00)	
Friends of the Conference appeal					(3,000.00)	
Parking (airport)	(240.00)	(240.00)	(240.00)	(240.00)	(240.00)	(240.00)
Car Rentals	(1,000.00)	(1,000.00)	(1,000.00)	(1,000.00)	(1,000.00)	(1,000.00)
Offset: reimbursement from HCF	300.00	300.00	300.00	300.00	300.00	300.00
Copies	300.00	300.00	300.00	300.00	300.00	300.00
Airfare (based on FYE 6/30/15)	(3,000.00)	(3,000.00)	(3,000.00)	(3,000.00)	(3,000.00)	(3,000.00)
Staff Travel	(1,500.00)	(1,500.00)	(1,500.00)	(1,500.00)	(1,500.00)	(1,500.00)
Legal Fees (based on FYE 6/30/15)					(2,300.00)	
Audit Fees					(10,000.00)	(10,000.00)
Misc (supplies, Staff lunch, etc)	(500.00)	(500.00)	(500.00)	(500.00)	(500.00)	(2,000.00)
<b><u>Prior month payables</u></b>						
Outstanding Hawaiian Airlines bill	(6,565.00)					
Outstanding credit card bill (GS, misc supplies)	(11,897.00)					
<b><u>Non-recurring monthly expenses</u></b>						
Church Administrators Gathering	(500.00)					
PROK visit		(1,500.00)				-
Conference Council Airfare			(1,500.00)			(1,500.00)
Conference Minister mtg			(1,000.00)	(1,000.00)		
Conference Council (van, meals, etc)				(500.00)		
Christian Investment Grants/Scholarships		(3,000.00)				
Fall Youth Camp (based on FYE 6/30/15)			(12,500.00)			
Church Leaders Airfare						(8,000.00)
<b>Total estimated cash outflow</b>	<b>(186,127.00)</b>	<b>(118,065.00)</b>	<b>(147,265.00)</b>	<b>(110,765.00)</b>	<b>(136,465.00)</b>	<b>(180,565.00)</b>
 <b>Ending Cash Balance</b>	 <b>(\$48,176.00)</b>	 <b>(\$32,090.00)</b>	 <b>(\$64,404.00)</b>	 <b>(\$56,218.00)</b>	 <b>(\$31,732.00)</b>	 <b>(\$60,346.00)</b>

**Hawai'i Conference United Church of Christ  
Minutes of the Hawai'i Conference Council  
Hawai'i Conference Office, Honolulu, Hawai'i  
April 11, 2015**

*Present:* Iese Tuuao (Chair), David Iha (Vice Chair), Daniel Shimomura (Secretary), Linn Garcia (Treasurer), Keola Downing (HIA), JP Sabbithi (Oahu), Diane Meyer (TIA), Brian Welsh (AHEC), Boyd Matsuyama (SCHCC), Rod Chamberlain (Administration), Aletha Kaohi (Formation), Elwood Kita (Stewardship), Suzanne Smith (Justice and Witness), Joanne Nakashima (Personnel), Sherman Hee (HCF), Charles Buck (Conference Minister)

*Excused:* Mary Herbig, Russell Maeda, Kristen Young

*Staff:* Ann Hiyane, Ken Makuakane, Lori Yamashiro

### **I. Gathering**

At 8:20 AM, Chair Iese Tuuao called the meeting to order, and Keola Downing led in a devotion.

The agenda for the day was reviewed and approved as distributed.

### **II. Long Range Planning—Part III**

Rod Chamberlain and Charles Buck reviewed the results from the “Long Range Planning—Part II” discussion that took place at the last Conference Council meeting. There were seven areas that were felt to be important to the mission of the Hawai'i Conference and Hawai'i Conference Foundation. The Administration Missional Team sees these as falling into two categories: 1) Encouraging churches in growth; and 2) Equipping churches for mission.

The Council discussed these categories and how churches can do these. The Administration Missional Team will discuss the comments offered and propose next steps, including how the Conference Council, which will have new members by the time of its next meeting, will continue this discussion and move toward action.

At 9:45 AM, the Conference Council meeting was recessed, and, after a short break, the Members Meeting of the Hawai'i Conference Foundation was convened by the Rev. Tuuao.

### **III. Hawai'i Conference Foundation Members Meeting**

#### **A. Minutes of February 7, 2015**

It was moved by Dr. Chamberlain, and seconded,

***AC 04-15-01 To approve the Minutes of February 7, 2015.***

Motion was unanimously approved.

#### **B. Approval of FYE2016 Budget**

Dr. Chamberlain, Chair of the Budget and Finance Committee, introduced the FYE2016 Budget. Following discussion, it was moved by Dr. Chamberlain, and seconded,

***AC 04-15-02 To approve the Hawai'i Conference Foundation Budget for Fiscal Year Ending 2016.***

Motion was unanimously approved.

### **C. Executive Director's Report**

From his report, distributed earlier, Mr. Hee highlighted some of the partnerships that have made it possible for the Foundation to accomplish its work.

There being no further business, the meeting of the Hawai'i Conference Foundation Members was adjourned at 10:15 AM, and the Conference Council reconvened to take up the following:

### **III. Conference Minister's Report**

Conference Minister Charles Buck reported on the following items.

#### **A. Typhoon Maysak Update**

The typhoon that hit Chuuk and Yap earlier this month resulted in roofs torn off homes, fruit trees denuded, and wells and fields contaminated by sea water. The Conference will try to work with the Micronesian Council United Church of Christ so that the latter can direct donations to the areas affected.

#### **B. Ecumenical Partnerships**

1. Presbyterian Church in the Republic of Korea (PROK): The visit by the delegation in February resulted in great interest by the PROK in moving forward with conversations on a partnership. The next step is for a delegation from the Hawaii Conference to visit the PROK September 13-22, 2015.

2. Protestant Churches of East Timor (IPTL): Wider Church Ministries has identified a potential mission partnership with IPTL. This partnership would include providing some direct support of missionaries from the UCC/Disciples to serve in East Timor.

3. Ecumenical Partnership Committee: The Rev. Buck is recommending that a committee be created, accountable to the Administration Missional Team, to oversee and guide the Conference's ecumenical partnerships, both actual and potential. He asked each Association to submit a few names for possible consideration as committee members. Candidates should have an interest for and/or experience in missions, have been involved in board work at Conference or national settings, and ideally already involved in partnerships of some kind through their local churches. The Council by consensus agreed to the creation of this committee.

#### **C. PKF Pacific Hawaii**

Patrick Oki, a partner at the accounting firm of PKF Pacific Hawaii, which had been the Conference and Foundation auditor until recently, was recently indicted for alleged theft, forgery, and money laundering. Mr. Oki had been the partner overseeing Conference and Foundation audits.

The Rev. Buck asked former Conference Treasurer, Edwin Fong, who is a CPA, to comment on the integrity of PKF's past audit reports. He stated that though Mr. Oki was the audit partner, he was never directly involved in the actual audit work, which was performed by staff and overseen by an audit manager. And all these persons were bound by external standards, both U.S. (GAAP) and international. So there should integrity of the audit reports should not be a concern.

At 10:30 AM the Conference Council moved into an executive session.

The Conference Council reconvened in regular session at 11:02 a.m. The Rev. Buck announced that Diane Weible was elected that morning as the Conference Minister of the Northern California Nevada Conference. He also announced to staff present that the Council had called Richard Kamanu to be an interim associate conference minister effective June 1, 2015.

## **V. Action Items**

### **A. Approval of February 7, 2015, Minutes**

It was moved by David Iha, and seconded,

*AC 04-15-03 To approve the Conference Council Minutes of February 7, 2015.*

Motion was approved unanimously.

### **B. Recommendations to the 193<sup>rd</sup> 'Aha Pae'aina**

1. Business Agenda: It was moved by the Administration Missional Team,

*AC 04-15-04 To recommend to the 'Aha Makua adoption of the Business Agenda.*

Motion was approved by consensus.

2. Rules of Procedure: It was moved by the Administration Missional Team,

*AC 04-15-05 To recommend to the 'Aha Makua adoption of the Rules of Procedure.*

Motion was approved by consensus.

3. Budget for Fiscal Year Ending 2016: Following comments by Ms. Garcia and discussion, it was moved by the Administration Missional Team,

*AC 04-15-06 To recommend to the 'Aha Makua approval of the Hawai'i Conference United Church of Christ Budget for Fiscal Year Ending 2016.*

Motion was approved by consensus.

4. Nominations: It was moved by the Nominating Committee,

*AC 04-15-07 To recommend to the 'Aha Makua election of the nominating slate.*

Motion was approved by consensus.

## **VI. Announcements**

The Rev. Buck and Lori Yamashiro made the following announcements:

- 'Aha reports are due April 17, 2015
- 'Aha Makua registration deadline is May 8, 2015
- David Iha has been nominated to serve on the University of Hawai'i Board of Regents

The Rev. Buck extended appreciation to the following departing Council members on behalf of the Conference for their service and ministry: Keola Downing, Aletha Kaohi, Russell Maeda, Diane Meyer, and JP Sabbithi.

There being no further business, the meeting was adjourned at 11:35 AM with prayer given by the Rev. Buck.

Respectfully submitted,

Daniel Shimomura,  
Secretary

**Hawai'i Conference United Church of Christ  
Minutes of the 193rd `Aha Pae`aina**

**Meeting at Kawaiahao Church  
And The Pagoda Hotel  
Honolulu, Hawai'i**

**Wednesday, June 10, 2015**

**Opening of the 193rd `Aha Pae`aina**

At 11:00 a.m. at Kawaiahao Church, Conference Minister Rev. Charles Buck officially opened the 193rd `Aha Pae`aina, commencing with the `Aha Iki from June 10 to 11, and continuing with the `Aha Makua from June 12 to 13.

**Friday, June 12, 2015**

**II. Call to Order**

The Rev. Iese Tuuao, Chair of the Conference Council, called to order the first business session of the `Aha Makua of the 193rd `Aha Pae`aina at 10:15 a.m. in the Cest Si Bon Ballroom of the Pagoda Hotel

**III. Credentials Report**

With 138 delegates from 68 churches registered and present, and because a minimum of 25 churches constitute a quorum, Rev. Tuuao declared that a quorum had been established.

**IV. Rules of Procedure**

It was moved by Kyle Lovett (Church of the Crossroads) and seconded,

*AC 06-15-01 To adopt the Rules of Procedure on pages B2 and B3 of the `Aha Makua Handbook.*

Motion was approved by consensus.

**V. Adoption of Agenda**

It was moved by Aletha Kaohi (Hanapepe Hawaiian Church), and seconded,

*AC 06-15-02 To adopt the Agenda on page B1 of the `Aha Makua Handbook.*

Motion was approved by consensus.

**VI. Introductions**

The Rev. Buck introduced the following:

- Staff
- Visitors and Special Guests
  - Rev. Cheri Lovell, United Church Funds
  - Toni Bissen and the Pua Foundation, Keynoters

Ms. Mary Herbig, Youth Program  
Ms. Wendy Mow Taira, Youth Program  
Bob Meyers, United Methodist Credit Union  
Mr. Ramon Noperi, United Methodist Credit Union

It was moved by the Rev. Buck and seconded,

***AC 06-15-03 To grant voice without vote to all special guests and visitors.***

Motion was approved by consensus.

During worship, the Rev. Buck introduced and recognized the following ministries:

1. Clergy New to Hawaii since the last 'Aha Pae'aina
  - A. Ordained Ministers:
    - Cindy Au, Arcadia & 15 Craigsides
    - Wendi Gordon, Ka Hana O Ke Akua
    - Joshua Hayashi, Punahou
    - Sarah Jones, Lanai Union
    - Jun Lagon, Filipino UCC
    - Barry Mick, Kapaa First Hawaiian
    - Randy Reynoso, Ewa Community Church
  - B. Licensed Ministers:
    - Charles Mahina Kaupiko, Hauoli Kamanao
    - Melveen Kaupiko, Hauoli Kamanao
    - Robinhood Marthin, Chuukese Community Church
    - Miguel Morales, Maui Evangelical

The 'Aha Makua recessed at 11:25 a.m. for a presentation by the Pua Foundation and lunch.

Rev. Tuuao reconvened the 'Aha Makua at 1:00 p.m. for the second plenary session.

Missional Team Reports and FYE2016 Budget

Reports were made by Aletha Kaohi, Formation Team; Dennis Barger, Justice & Witness; Elwood Kita, Stewardship and Rod Chamberlain, Administration. Mr. Chamberlain called upon Treasurer Linn Garcia to review the FYE2016 Budget.

After discussion on the FYE2016 Budget, the 'Aha was recessed at 2:00 PM for workshops and will reconvene on Saturday morning.

### **Saturday, June 13, 2015**

Following morning worship at 8:30 a.m., Rev. Tuuao reconvened the 'Aha Makua for the second business session. With 103 delegates representing 54 churches present, a quorum was established.

The Rev. Buck recognized the Members in Discernment who were present (full list on page R54 of the `Aha Makua Handbook).

The Rev. Buck recognized the following significant church anniversaries and invited representatives of these churches to receive certificates:

- 100 Years United Church of Christ Judd Street
- 120 Years Iao UCC
- 125 Years Hanapepe Hawaiian Congregational
- 125 Years Hanapepe UCC
- 130 Years Nuuanu Congregational
- 140 Years Kalanikahua Hou Congregational
- 150 Years Hauoli Kama'ano
- 150 Years Koolau Hui'a
- 150 Years Opihikao Congregational
- 150 Years Puula UCC
- 180 Years Olaa First Hawaiian
- 195 Years Waimea UCC
- 195 Years Kawaiaha'o Church
- 195 Years Moku'aukaha Church

The Rev. Buck recognized the following significant anniversaries of ordination, and invited those present to receive certificates:

- 10 Years: Samala'eulu Vaifale
- 20 Years: Scott Hirano, Janice Ogoshi
- 25 Years: Alan Akana, Lauren Buck-Medeiros, Henry Kalani Wong
- 30 Years: Tom Fujita, Darren Galindo
- 35 Years: Falelua Lafitaga, Rennie Mau, Philip Reller, Jayne Ryan Kuroiwa
- 40 Years: Dominador Garcia
- 45 Years: Choo Lak Yeow
- 55 Years: Donald Asman, David Hirano, David Kaupu, Allan Lee, James Kimo Merseberg, David Twigg
- 60 Years: George Baybrook, Hidemi Tsutsui
- 65 Years: Richard Chun

The Rev. Buck named those ministers who had passed away since the last `Aha Pae`aina and led in a prayer of thanksgiving for their lives and ministries:

- Charles Schuetz, Oahu Association
- Sadaichi Asai, Tri-Isle Association
- Herbert White, Oahu Association
- D. Richard Neill, Oahu Association
- Jia He Cheng, Oahu Association
- Kathleen "Kay" Connor, Oahu Association

## **VIII. Report of the Conference Council**

### **A. Budget for Fiscal Year 2015-16**



The proposed Hawai'i Conference Budget for Fiscal Year Ending 2016, found on page B10 of the 'Aha Handbook, was presented. Additional information, on page B11, was prepared by the Administration Missional Team to illustrate how the proposed budget funds the various missions of the Hawai'i Conference and the United Church of Christ.

Following discussion, it was moved by the Conference Council,

***AC 06-15-04 To approve the Hawai'i Conference Budget for Fiscal Year 2015-16.***  
Motion was approved by consensus.

## **B. Elections**

The Rev. Tuuao reviewed the Bylaws requirements for nominations from the floor. It was moved by Aletha Kaohi (Hanapepe Hawaiian Church), and seconded,

***AC 06-14-05 To close all nominations.***  
Motion was approved by consensus.

Because all nominees were running unopposed, Rev. Tuuao instructed the Secretary to cast an elective ballot favoring all nominees to their respective positions:

***AC 06-14-06 To elect the following persons to two-year terms:***  
***David Iha, Conference Council Vice Chair***  
***Linn Garcia, Conference Council Treasurer***  
***Kimberlee Tong, Formation Missional Team Chair***  
***Rod Chamberlain, Administration Missional Team Chair***  
***Mary Herbig, Conference Council Youth At-Large***  
Motion was approved unanimously.

With these elections, the following persons constitute the 2015-16 Conference Council:

Iese Tuuao, Chair  
David Iha, Vice-Chair  
Daniel Shimomura, Secretary  
Linn Garcia, Treasurer  
Mary Herbig, Youth/Young Adult At-Large  
Kristen Young, Youth/Young Adult At-Large  
Brian Welsh, President, Association of Hawaiian Evangelical Churches  
Harry Kawai, President, Hawai'i Island Association  
Alan Akana, President, Kaua'i Association  
John Stepulis, President, O'ahu Association  
David Schlicher, President, Tri-Isle Association  
Rod Chamberlain, Administration Missional Team Chair  
Kimberlee Tong, Formation Missional Team Chair  
Suzanne Smith, Justice and Witness Team Chair  
Elwood Kita, Stewardship Missional Team Chair  
Boyd Matsuyama, President, State Council of Hawaiian Congregational Churches

Joanne Nakashima, Personnel Committee Chair  
Charles Buck, Conference Minister (ex-officio)  
Sherman Hee, HCF Executive Secretary (ex-officio)

### **C. OCWM Presentation of Certificates**

The Association Conference Ministers recognized “Five for Five” churches in mission giving to Our Churches Wider Mission Basic Support and the four special church-wide offerings, and representatives from these churches received certificates of appreciation:

Central Union Church	Lahuiokealani Kaanapali
Church Of The Crossroads	Congregational
Church Of The Holy Cross	Lanai Union Church
Chuukese Congregational Church	Lanakila Congregational Church
Community Church Of Honolulu	Lihue Christian Church
Crystal of Salvation	Lihue United Church
Ewa Community Church	Living Stones Church
First Marshallese Church	Manoa Valley Church
Hanapepe Hawaiian Cong'l Church	Moanalua Community Church
Hanapepe United Church of Christ	Nu'uano Congregational Church
Hilo Coast United Church Of Christ	Olaa First Hawaiian Church
Hokuloa United Church Of Christ	Olowalu Lanakila Hawaiian Church
Hoolehua Congregational Church	Opihikao Congregational Church
Iao United Church of Christ	Pookela Church
Ka Hana O Ke Akua Church	Pukaana Congregational Church
Kahikuonalani United Church Of Christ	Puula United Church Of Christ
Kailua Christian Church	United Church Of Christ - Judd St
Kalahikiola Congregational Church	United Community Church
Kalaiaakamanu Hou Congregational	Waialua Congregational Church
Kalapana Maunakea Congregational	Waialua United Church Of Christ
Kaunakapili Church	Wailuku Union Church
Kawaiaha'o Church	Waikeola Congregational Church
	Waioli Huiia Church
	Waipahu United Church Of Christ

The following churches were recognized for highest per-capita giving, and representatives from these churches received certificates of appreciation:

Lahuiokealani Ka'anapali Congregational  
Hokuloa  
Hanapepe UCC  
Hanapepe Hawaiian

The following churches were recognized for giving that was double or more over the previous year, and representatives from these churches received certificates of appreciation:

Living Stones  
Hokuloa UC  
Malamalama Ole Alofa Tunoa CCC UCC

Samoan Church of HI, LMS, Nanakuli  
Kanana Fou Church  
Lihue Christian

The following churches were recognized as leadership churches in giving, and representatives from these churches received certificates of appreciation:

Nu`uanu Congregational  
UCC-Judd Street  
Church of the Holy Cross  
Community Church of Honolulu  
Church of the Crossroads  
Central Union  
Iao UCC  
Lihue United  
Manoa Valley Church  
Kapaa UCC

#### **IX. Minutes of the 193rd `Aha Pae`aina**

It was moved by Caroline Peters Belsom (Waiola Church), and seconded,

***AC 06-15-07 To authorize the Conference Council to approve Minutes of the 193rd `Aha Pae`aina.***

Motion was approved by consensus.

Central Union Moderator Dr. Nathan Wong and Senior Pastor Rev. David Rivers invited the `Aha Pae`aina to Central Union Church for the 194th `Aha Pae`ain in 2016.

#### **X. Adjournment**

It was moved by Laura Young (UCC Judd Street), and seconded,

***AC 06-15-08 To adjourn the 193rd `Aha Pae`aina following the Service of Commissioning.***

Motion was approved by consensus.

Respectfully submitted,

Lori Yamashiro  
Conference Council Secretary Pro-tem

**Hawai'i Conference United Church of Christ  
Minutes of the Hawai'i Conference Council  
Pagoda Hotel, Honolulu  
Saturday, June 13, 2015**

Members Present: *Iese Tuuao*, Chair; *David Iha*, Vice Chair; *Linn Garcia*, Treasurer; *Brian Welsh*, Association of Hawaiian Evangelical Churches; *Keola Downing*, Hawai'i Island Association; *John Stepulis*, O'ahu Association; *Dave Schlicher*, Tri-Isle Association; *Boyd Matsuyama*, State Council of Hawaiian Congregational Churches; *Mary Herbig*, Youth/Young Adult; *Rod Chamberlain*, Administration; *Elwood Kita*, Stewardship; *Joanne Nakashima*, Personnel; *Charles Buck*, Conference Minister; *Sherman Hee*, HCF Executive Director.

Staff Present: *Lori Yamashiro*

Excused/Absent: *Daniel Shimomura*, Treasurer; *Kristen Young*, Youth/Young Adult; *Alan Akana*, Kaua'i Association; *Suzanne Smith*, Justice and Witness; *Kimberlee Tong*, Formation

## **I. Call to Order**

Chair Iese Tuuao called the Council Meeting to order at 12:03 PM.

## **II. Agenda**

### **A. Elections**

It was moved by Boyd Matsuyama, and seconded,

***AC 06-15-01 To elect the following:***

- 1. Alan Akana, Linn Garcia, Elwood Kita as HCF Trustees (Class A, 2-year term)***
- 2. Aletha Kaohi as HCF Trustee (Class C, 4-year term)***
- 3. Rod Chamberlain as Executive Council At-Large Member***

Motion was approved by unanimous consent.

### **B. Approval of Signers (checks, contracts, notes, legal documents, etc.)**

It was moved by Elwood Kita, and seconded,

***AC 06-15-02 To authorize the following persons to sign checks for***

- Central Pacific Bank account 1000563120,***
- First Hawaiian Bank account 01-03470, and***
- Bank of Hawaii accounts 0006046720 and 6801619217,***

***provided that any one signature is valid for checks under \$1,000; and two signatures are required for checks of \$1,000 and over, one of whom shall be an elected officer: Iese Tuuao, Chair; David Iha, Vice Chair; Linn Garcia, Treasurer; Daniel Shimomura, Secretary; Charles Buck, Conference Minister; and Lori Yamashiro, Office Coordinator.***

Motion was approved by unanimous consent.

### **III. Council Meeting Dates**

The following meeting dates for the Council were announced: August 8, 2015; November 14, 2015; February 6, 2016; and April 2, 2016.

All meetings will be on Saturdays with Conference Council meeting from 8:30 AM to 12 PM, and Foundation Members meeting immediately following. Foundation Trustees will meet from 1PM to 4 PM. Unless otherwise announced, all meetings will take place at the Hawai'i Conference Office.

On August 7, 2015, there will be a Council Members Orientation starting at 3 PM at the Conference Office. Both new and current Council members are invited to attend.

### **V. Closing**

It was moved by Mary Herbig, and seconded,

**AC 06-15-03 To adjourn the Conference Council meeting.**

Motion was approved by consensus.

The meeting was adjourned at 12:15 PM.

Respectfully submitted,

Lori Yamashiro,  
Secretary Pro-Tem

## **Hawai'i Conference of the United Church of Christ**

### **Mission Partner Committee Proposed Charter August 2015**

The Mission Partner Committee is a sub-committee of the Administration Missional Team and advises the Team in guiding the Conference Council on matters related to global church partnerships.

Responsibilities of the Committee are:

- a) To receive invitations or overtures from potential global partners;
- b) To make or receive ideas or recommendations for consideration of global partnerships;
- c) To plan and coordinate visits of delegations from and to global partners;
- d) To initiate or coordinate exchanges between partners, or potential partners, such as youth, women, clergy, etc.
- e) To encourage and facilitate partnerships between local churches in the Hawai'i Conference and global partners.
- f) To help communicate and interpret the mission of global partners to the Hawai'i Conference and others;
- g) To review on a periodic basis existing global partnerships and make recommendations such as extension or revision of terms;
- h) To inform and involve UCC/Disciples Global Ministries in matters related to global partnerships.

Committee members will ideally represent a cross-section of the Hawai'i Conference and will be appointed by the Administration Missional Team on the basis of the Conference's need and individuals' interest and commitment. The Committee will choose its own chairperson, and the Conference Minister will serve as primary staff person.

## Top Ten for Good Governing Practices

1. **Determine the organization's mission and purpose.** It is the Council's responsibility to create and review a statement of mission and purpose that articulates the Conference's goals, means, and primary constituents served.

What is the mission of the Conference? Each member is the personification of the Conference. We all say different things and that would cause confusion and mixed messages. We need consistency and the mission statement will help prevent these to happen.

2. **Select the Conference Minister.** The Council must reach consensus on the Conference Minister's responsibilities and undertake a careful search to find the most qualified individual for the position.

3. **Provide proper financial oversight.** The Conference Council must assist in developing the annual budget and ensuring that proper financial controls are in place.

4. **Ensure adequate resources.** One of the council's foremost responsibilities is to provide adequate resources for the organization to fulfill its mission.

It is the Council's responsibilities to raise money, not to spend the money. Council members are to advocate, and be ambassadors to churches explaining why it's important to give money to God's mission. Every council member is encouraged to make a direct contribution to the mission of the Conference, not just the hours they spent in meetings.

5. **Ensure legal and ethical integrity and maintain accountability.** The Council is ultimately responsible for ensuring adherence to legal standards and ethical norms.

A conflict of interest policy should be adopted, and transparency of all transactions is encouraged.

6. **Ensure effective organizational planning.** Council members must actively participate in an overall planning process and assist in implementing and monitoring the plan's goals.

7. **Recruit and orient new council members and assess council performance.** The Conference Council has a responsibility to articulate prerequisites for candidates, orient new members, and periodically and comprehensively evaluate its own performance.

Have an orientation system, a shepherd system for new council members, pairing them with the experienced ones.

- 8 **Enhance the Conference's public standing.** The Council should clearly articulate the organization's mission, accomplishments, and goals to the public and garner support from the community.

One of the ways to do this is for each member to try to visit the churches of the Hawaii Conference.

- 9 **Determine, monitor, and strengthen the organization's programs and services.** The Council's responsibility is to determine which programs are consistent with the organization's mission and to monitor their effectiveness.

- 10 **Support the Conference Minister and assess his or her performance.** The Conference Council should ensure that the Conference minister has the moral and professional support he or she needs to further the goals of the Conference.

As Council members, we are to nurture a good relationship with the Conference Minister and not to ambush him or her. It is important to know that we understand the difference between governing and management. The Council set policy and the mission priorities of the Conference. The Conference Minister is the manager who helps implement these policies.



# ***Top Ten Behaviors***

## **for Conference Council Success**

- 1. It's God's work - and we are here first to serve God.**
- 2. We represent the full 'Aha Pae'aina - not a particular association or ministry.**
- 3. Authority is vested in the full Council and not with individual members of the Council.**
- 4. Prepare your Association and Ministry reports so that others are current on the actions and plans - and submit them in time for the reports to be shared ahead of time.**
- 5. Read all the reports and the agenda - making notes as needed for clarifications - in preparation for the Council meeting. It's more fun that way.**
- 6. Come prepared to engage with each other - after all, others can't hear what you don't say.**
- 7. Listen carefully to understand first - and then to share your insights as needed. And be sure that everyone has a chance to share.**
- 8. Remember that the Council deals with strategy and policy issues - we have staff to deal with the operational issues. It's good to remind others of this, too.**
- 9. After a action is adopted by the majority - and you have had a chance to share your insights - support that decision and do not criticize or re-voice your opposition in public.**
- 10. Take notes and plan how to share the results of the Council with the group you represented.**

*Humbly submitted by Rod Chamberlain based upon lots of meetings - some which have been successful and others which have been frustrating and not too helpful.*



# Long Range Planning

## HCUCC and HCF (FY 14-15)

**Overview:** On November 1, 2014, the HCUCC considered various issues that could impact missional work - including the reality that the current work is not financially sustainable. Council members then work in teams to identify recommendations to address these current issues based upon the concept that:

*the purpose of strategic management is the development of effective long-range plans, the concepts often are used interchangeably. The traditional process models of strategic management involve planning organizational missions; assessing relationships between the organization and its environment; and identifying, evaluating, and implementing strategic alternatives that enable the organization to fulfill its mission.*

Consider driving a car . . .



- II. a. **HCUCC Mission (purpose):** To share the good news of God's Kingdom announced and inaugurated by Jesus Christ. As a Conference, our role is to facilitate the carrying out of this mission.
- b. **HCF Mission (purpose):** To support the Conference ministries as a faithful stewardship of the assets of the Hawai'i Conference United Church of Christ.
- III. If I could wave a wand, my partner and I would recommend (November comments):
  - a. *More emphasis on youth ministries and engaging younger families*
  - b. *Reviewing use of lands and building to small churches or church planting*
  - c. *Support for church planters on a decreasing scale over time.*  
*(new churches are not necessarily buildings)*
  - d. *Less reliance on money and stress about it (or lack of) and more engagement of individuals and local churches in mission*
  - e. *Look at ways to help churches realize the Conference is not an island of self-perpetuating wealth*
  - f. *Provide resources to local churches for their missions and leadership training*
  - g. *Fundraising outside the box, particularly with youth and for youth. Fundraising can't just mean asking congregations and members to donate anymore. It needs to be broader, more creative and make more use of technology and social media.*
  - h. *Educate people on the operation of HCF and churches*



# Long Range Planning - Part II

## HCUCC and HCF

IV. **Setting Priorities - and perhaps process:** The eight recommendations above seem to circle around money, youth, and buildings. In February, small teams were asked to choose one (or perhaps two) of these and draft a SMART goal - and then select which level of the HCUCC is best positioned to act on this goal.

- a. a SMART goal is "Specific, Measurable, Accountable (Who), Realistic, and Timebound".
- b. the HCUCC levels include:
  1. the congregation
  2. the association
  3. a HCUCC missional team (administration, formation, justice & witness, and stewardship)
  4. the HCUCC Council
  5. the `Aha Pae` aina.



V. **Review, consolidation - and two key strategies**

Based upon SMART goal sharing at the February Council meeting, the Administration Missional Team reviewed and integrated the priorities that fit with the ministry scope of the Conference into two broad strategies for the future:

1. Church Growth (in multiple ways), and
2. Church Capacity Building (in multiple ways).

These strategies were shared at the April - with the plan to build next steps beginning with the new Council as it began in August 2015.

VI. **Moving forward with our two key strategies**

And now we are ready to begin the work of moving from concepts to plans for action . . .



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